HARBOUR WATERWAY SPECIAL DISTRICT
TUESDAY, FEBRUARY 7, 2012
MEETING MINUTES

CALL TO ORDER
The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Regency Public Library, at 7:00 PM on February 7, 2012. The meeting was called to order at 7:00, by Chairman, William Hibbard. In attendance were William Hibbard, Robert Birtalan, Stanley Pipes, and Paul Stroup. It was noted that a quorum was present. Sandi Hibbard was present as acting recording secretary. Wayne Flowers was introduced as our legal counsel. The meeting was turned over to Stanley Pipes.

PUBLIC HEARING
The purpose of the meeting was to hold a public hearing to solicit comments from the public on adopting the Uniform Method of Levying, Collecting and Enforcing Non-Ad Valorem Assessments in accordance with FS#197.3632. After a brief discussion and explanation of Florida Statue 197.3632, the Board answered questions from the audience. No objections to adopting the Uniform Method were voiced by the general public in attendance. The members of the pubic inquired about the specific clauses in Ordinance 2010-725 E. It was explained that the special taxing district includes all waterfront property owners, the Harbour North Marina and seven property owners who have easements. All owners are specified by lot number in the special dependent taxing district ordinance per 2010-725 E. It was further explained that the ordinance allows for up to a $2,000 annual assessment for waterfront property owners, up to $2,000 annually for each of the easement owners, and a flat amount of up to $4,000 for the Harbour North Park Association (marina property). Stanley provided the official district map of the special dependent taxing district for the audience to review.

There being no further questions or comments, the public hearing was closed at 7:15

ADMINISTRATIVE
The minutes of the January 26, 2012 meeting were approved with no corrections.

No applicants have come forward to fill Board of Supervisor Seat 4, so the seat remains open.

DISTRICT BUSINESS
A motion was made by Robert Birtalan, to adopt Resolution 2012-01 Uniform Method of Levying, Collecting and Enforcing Non-Ad Valorem Assessments in accordance with FS#197.3632. The motion carried with no opposition.

A motion was made by William Hibbard, to approve the contract with the Duval Tax Collector and Property Appraiser (Resolution 2012-02). The motion carried with no opposition.

A motion was made by Robert Birtalan to execute the agreement with the Jacksonville Port Authority for dredge disposal using Bartram Island as a spoil site (Resolution 2012-03). This is a three-party agreement between the Jacksonville Port Authority, Harbour Waterway Association and Harbour Waterway Special District which will allow us to dredge up to 60,000 cubic yards by June 30, 2013 at a tipping fee of $5.00 per cubic yard. Attorney, Wayne Flowers clarified some issues pertaining to the agreement and there was limited discussion. The motion to execute carried with no opposition.

FINANCIAL BUSINESS
Treasurer, Stanley Pipes, reported there has been little change since the last report. Stanley reported that expenses thus far are $11,186.08 (including liability insurance). Report will be filed with the minutes.

Stanley Pipes reported on the status of General Liability, Errors & Omissions Insurance has been purchased. The General Liability insurance will be needed when the breakwater easement is signed over to the HWSD.

DISTRICT SCHEDULE
We must publish and mail the notice designating a date for the public hearing to determine the 2012 Harbour Waterway Special District Non-Ad Valorem Assessment. Wayne Flowers will draft the notice for HWSD and Stanley Pipes will see that the notices get mailed. Stanley will verify all property owners for this mailing.

The public hearing to adopt Rules of Procedure is tentatively scheduled for March 13, 2012.

The public hearing to adopt a Resolution for the Harbour Waterway Special District Non-Ad Valorem Assessment for 2012 is scheduled for March 13, 2012.

The deadline for filing the 2012-2013 budget, with the City of Jacksonville, is March 31. The end of the fiscal year for the district is June 30.2012.

OTHER DISTRICT MATTERS
A recent conversation with Mike Brande revealed that Bull Dredging anticipates no problem moving the spoil to Bartram Island using a 10-inch pipe and a repeater pump. There was extensive discussion regarding the dredge and possible cost overruns. Loan options are available if necessary. Wells Fargo has responded favorably to loaning us money and Wayne Flowers reported that the Florida League of Cities has a loan program.

Paul Stroup will look into changing the dredge permit to reflect the proposed spoil site is Bartram Island in lieu of Reed Island. Paul Stroup hopes the location of the pipeline will not present any permit problems. Attorney, Flowers recommended we get FDEP approval prior to the dredge…an exemption letter would be a good idea.

William Hibbard reported that we may have an opportunity to take part in a reef ball project to improve our breakwater. There was discussion that this may not work for us due to the depth of the silt, but the option will be considered.
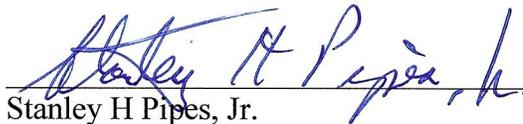
The spoil site at Bartram Island is a one-time opportunity. While we anticipate Reed Island will become available to us again, other options are being considered for future spoil sites. Stanley Pipes has been investigating two parcels of property along Ft. Caroline Road and reported his findings. The two properties could provide in excess of 60,000 cubic yards of spoil disposal. This could handle a lot of maintenance dredging. After extensive discussion regarding cost, site preparations and feasibility, it was generally agreed that this could be a viable solution and we will continue to pursue the properties.

There being no further business, the meeting was adjourned at 8:05 PM. The next meeting is scheduled for February 14.

Respectfully submitted,

Sandi Hibbard
Acting Recording Secretary

Stanley H Pipes, Jr.
Secretary / Treasurer