

# HARBOUR WATERWAY SPECIAL DISTRICT

TUESDAY, JUNE 12, 2012

MEETING MINUTES

## Introduction

Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Regency Public Library, at 7:00 PM on June 12, 2012. The meeting was called to order at 7:01 PM by Chairman, William Hibbard. In attendance were William Hibbard, Robert Schleef, Paul Stroup, and Stanley Pipes, as well as HWSD attorney Wayne Flowers. Kathryn Boucher was present as recording secretary.

The meeting was turned over to Stanley Pipes.

## Administrative

Approval of minutes from May 15 – Motion was made to approve the minutes as written; motion carried unanimously.

## District Business

Property Appraiser Tax Roll – Tax roll was received. The next step is to have a public hearing on June 27<sup>th</sup> to hear comments from members of the district on the proposed assessment. The board will vote on the proposed assessment after the public hearing; then the Board will send the certified tax roll to tax appraiser by August 1<sup>st</sup>.

Dredging Permit amendment to use Bartram Island as the spoil site – William Hibbard had a meeting with the Corps of Engineers today. They will resubmit the dredging permit with changes in cubic yards being moved, distance traveled, and the spoil site. There will be public notification sent by the Corp of Engineers. The HWSD expects to receive a formal request for additional information.

Easement reassignment from HWA to HWSD – The easement from the bulkheads to the power lines is being transferred from the HWA to the HWSD. The Florida Department of Environmental Protection charged a fee of \$595 to reassign the easement. The general liability insurance policy from the Florida League of Cities will cover the breakwater structure for the HWSD.

## Financial

Florida League of Cities annual site visit and risk assessment – The board was presented with the summary letter from the Florida League of Cities, regarding their recent Risk Control visit. Stanley Pipes will follow up on the FMIT Matching Safety Grant Fund Program.

Approval to disburse funds for Legal Services – Motion to approve \$543.38 in expenditures for the month of May; motion carried.

## District Schedule

Designation of Date of Public Hearing to Adopt Resolution for the Harbour Waterway Special District Non-Ad Valorem Assessment for 2012: Hearing scheduled for June 27, 2012

End of fiscal Year for the District: June 30, 2012

Annual Audit & Minutes Due to City Council: July 13, 2012

Date of Public Hearing & Meeting to Adopt Rules of Procedure: Hearing scheduled for July 24, 2012

## Other Business

Legal and Compliance Issues – No issues to discuss this month.

Other Business – None at this time.

## Comments and Questions from Audience

Chuck Imm, who lives on Harbour Island and is not a member of HWA, raised question of how it was decided who would be assessed. It was explained that the ordinance was drafted by the City Council of Jacksonville. Mr. Imm was directed to discuss assessment issues in the public hearing on June 27<sup>th</sup>.

Mr. Madson delivered a letter of opposition, which was entered into the record.

There was a discussion of the process by which the special taxing district was set up by the city council. Certified letters were sent to everyone involved, in addition to the notices published by the city council.

Chuck Imm raised the point that he had not been required to pay any dues previously through the HWA.

There was a discussion of the relationship and funding between the HWSD and the HWA. It was explained that the HWSD was established in October, 2010 and funding prior to the first non-ad valorem tax assessment is by a donation of \$40,000 from the HWA. The HWA currently holds the dredging

permit and partial funds to conduct the dredging. After the 2012 dredge project, the HWA will be transitioned into a civic association, while the HWSD will be responsible for maintaining the canal. The funds collected from the assessment will be used for dredging the canal system, maintenance to breakwater and signage, and general operating expenses for the District. Copies of the related city ordinance 2010-725-E are available online at COJ.org.

Adjournment

Meeting adjourned at 7:30 PM. The next monthly board of supervisor meetings are scheduled for June 27, 2012 and July 24, 2012.

Respectfully submitted,

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Kathryn Boucher  
Recording Secretary

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Stanley H Pipes, Jr.  
Secretary / Treasurer