

# HARBOUR WATERWAY SPECIAL DISTRICT

TUESDAY, JANUARY 8, 2013

MEETING MINUTES

## Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Resurrection Episcopal Church on January 8, 2013. The meeting was called to order at 7:37 PM by Chairman William Hibbard. In attendance were Paul Stroup, William Hibbard, Robert Schleef and Stanley Pipes. It was noted that there was a quorum present. HWSD Attorney Wayne Flowers was present. Kathryn Boucher was present as recording secretary.

## Public Hearing

A public hearing was held to solicit comments from the public on adopting the Rules of Procedure for the Harbour Waterway Special District Board of Supervisors. HWSD attorney Wayne Flowers provided the basis for the Rules of Procedure. There was a question on the "call for a division of the board", which will have to be researched. Comments can be sent to shpipes@bellsouth.net. The voting on the Rules of Procedure will occur at the next HWSD meeting on February 14, 2013. The public hearing was closed.

## Administrative

Approval of Minutes from December 11<sup>th</sup>, 2012 – Motion made to approve the minutes as written; motion passed.

Approval of Minutes from December 20<sup>th</sup>, 2012 – Motion made to approve the minutes as written; motion passed.

## District Business

### Election of Board Officers

- i. Resolution 2013-01 to elect the Chairman – Stanley Pipes nominated William Hibbard. Motion made to elect William Hibbard as Chairman of HWSD; motion passed.
- ii. Resolution 2013-02 to elect the Vice Chairman – Stanley Pipes nominated Robert Birtalan. Motion made to elect Robert Birtalan as Vice Chairman of HWSD; motion passed.

- iii. Resolution 2013-03 to elect the Secretary / Treasurer – William Hibbard nominated Stanley Pipes. Motion made to elect Stanley Pipes as Secretary / Treasurer of HWSD; motion passed.

Dredging Permit amendment to use Bartram Island as the spoil site – The signed copy of the permit has been received.

ARC Marine Survey – ARC will report directly to the HWSD board, not Dredge America. There are three scheduled post dredge surveys.

Dredge America Agreement Review & Approval – The proposed schedule has been added as an appendix to the contract. There is \$500 per day penalty if the project is not completed by June 30, 2013. The spoil site availability can be extended past the July 30, 2013 date if necessary.

Resolution 2013-04 – Dredge America Agreement – motion made to approve Resolution 2013-04 and execute the contract with Dredge America; motion approved.

Staging area for Dredge America – The preferred plan is to use the area underneath the power lines. The backup plan is to use Buck Island or the marina as a last resort for the pipe seaming. The dredging project will require over three miles of pipe.

Rules of Procedure – Review and approval will be handled at a future meeting.

#### Financial

Non-Ad Valorem Assessment for 2012 – 85.4% of the assessment has been collected. The gross amount is due by March 31, 2013; thereafter your taxes are delinquent.

November 30, 2012 Amended Budget – There has been no word back from the city, which means the budget is on track to be automatically approved after 70 days.

Approval to disburse funds for Legal and Administrative Services – Legal services were unusually high due to the legal counsel provided to the board in connection with the Revenue Notes and the contract with Dredge America. Motion made to approve payments totaling \$11,322.25; motion passed.

#### District Schedule

Next Scheduled Board Meeting: February 14, 2013 at Resurrection Episcopal Church

#### Other Business

Legal and Compliance Issues – The governor’s review of special districts has only included mosquito districts, which should not affect the HWSD in the future.

Comments and Questions from the Audience

2.8% was the final interest rate on the 2012 Series Revenue Note.

The setback criteria around docks have not been set and needs to be discussed with Dredge America. There is no commercial value to the dredge material that is being put on Bartram Island.

Boats on lifts should be fine in place during the dredge.

Adjournment

The meeting was adjourned at 8:14 PM. The next monthly board of supervisors meeting is scheduled for February 14, 2013.

Respectfully submitted,

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Kathryn Boucher  
Recording Secretary

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Stanley H Pipes, Jr.  
Secretary / Treasurer