

HARBOUR WATERWAY SPECIAL DISTRICT

THURSDAY, FEBRUARY 14, 2013

MEETING MINUTES

Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Resurrection Episcopal Church on February 14, 2013. The meeting was called to order at 7:00 PM by Chairman William Hibbard. In attendance were Paul Stroup, William Hibbard, Robert Schleef, Robert Birtalan and Stanley Pipes. It was noted that there was a quorum present. Attorney Brenna Durden was present on behalf of HWSD Attorney Wayne Flowers. Kathryn Boucher was present as recording secretary.

2013 Bond series – closing

The closing is done; all requirements for the 2nd series have been completed. The final interest rate is 2.98% with a total borrowed amount of \$326,000. All funding required for the 2013 Dredging Project has been secured.

Administrative

Approval of Minutes from January 8th, 2013 – Motion made to approve the minutes as written; motion passed.

District Business

Dredge America – 2013 Dredging Project Update – Jason Colleen, the operations manager for the dredging project, was present to address the board. 8,000' of pipe have been fused so far at Buck Island, which is all that is on hand at this time. Another 1,000' will be seamed before the dredge can begin. On Monday, Feb. 11, Dredge America will begin transporting the discharge pipe to Bartram Island. The marina will be contacted for use of a slip by Dredge America for their work boat. A fuel tank, storage container, and a port-a-potty will be placed at the marina. The end of the 4th week of March is the projected beginning of the dredging. Jason brought up concerns with the pipes coming in contact with homeowner docks; however, no damage is anticipated. Volunteers on the south side of the canal will be requested to allow the pipe to be secured to their pilings. It was suggested to distribute flyers to the community explaining the situation. Robert Birtalan volunteered to assist Dredge America in handling these issues. The current condition of Bartram Island was discussed. The dredger's method of measuring depths was explained.

Rules of Procedure – Review and Approve – No comments or changes have been received since the previous meeting. Motion made to adopt Resolution 2013-05 to adopt the procedures manual with an effective date of today; motion passed.

Financial

Non-Ad Valorem Assessment for 2012 – 91.6% of the assessment has been collected for a total of \$182,589. 7 parcels tax payments are outstanding, 3 additional properties remain in default. The 2010 HWA assessment had a total collection of \$98,415. The payment dates are being tracked to assist in future budgeting.

November 30, 2012 Amended Budget – The amended budget submitted to the City of Jacksonville was approved by default. The City is required to take action within 70 days of submission or the amended budget is automatically approved. Next meeting will cover the approval for the fiscal year 2013-2014 budget.

Approval to disburse funds for Legal and Administrative Services – Disbursement includes Florida Association of Special District membership dues at half price for the first year at \$281. The Association will be useful for networking, supervisor training, and legislative action. It was agreed that membership will be made on a trial basis for the first year, with re-enrollment to be re-evaluated next year. Motion made to approve the total fund disbursement in the amount of \$1,129.00; motion passed.

District Schedule

Next Scheduled Board Meeting: March 12, 2013 at Resurrection Episcopal Church

Other Business

Legal and Compliance Issues – Nothing to discuss at this time.

Comments and Questions from the Audience

Adjournment

The meeting was adjourned at 7:49 PM. The next monthly board of supervisors meeting is scheduled for March 12, 2013.

Respectfully submitted,

Kathryn Boucher
Recording Secretary

Stanley H Pipes, Jr.
Secretary / Treasurer