

HARBOUR WATERWAY SPECIAL DISTRICT

TUESDAY, APRIL 9, 2013
MEETING MINUTES

Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Resurrection Episcopal Church on April 9, 2013. The meeting was called to order at 7:02 PM by Chairman William Hibbard. In attendance were Paul Stroup, William Hibbard, Robert Schleef, Robert Birtalan and Stanley Pipes. It was noted that there was a quorum present. HWSD Attorney Wayne Flowers was present. Kathryn Boucher was present as recording secretary.

Administrative

Approval of Minutes from March 12, 2013 – Motion made to approve the minutes as written; motion passed.

District Business

Dredge America – 2013 Dredging Project Update – Discussion was tabled until the HWA meeting, per below:

Dredging Project Update – Members of the Harbour North Park Association, marina, were in attendance. The pipe in use is neutrally buoyant, so it is not always visible in the waterway. The dredge is operational seven days a week, from 7AM to 7PM. While the discharge pipe is looped in the canal, it is not advisable to have boats running in the channel. The marina is blocked until the end of the dredge. A projected dredge schedule was presented. Arrangements have been made for boats to transit through the channel on two specific days: May 11 and a day in June TBD. Boats not on lifts can be anchored or tied to floating docks in accessible parts of the canal while the dredge is in their area. Specific cases of unattended boats were discussed. Attendees were instructed to contact Stanley Pipes with any concerns. It was suggested to post a sign announcing the channel is inaccessible to incoming traffic, which will be in place in the coming week. It is planned to position buoys as channel markers. Signs are posted for submerged pipe warnings. Restrictions having boats on trailers in driveways have been waived by the homeowner associations during the dredge. The projected dredging finish date is in June.

JEA Pipeline Crossing – Starboard Dr. to Portside Dr. – Robert Birtalan is researching the issue.

Financial

FY 2013/2014 Annual Budget – The budget was filed with the City of Jacksonville on March 25th. Stanley Pipes provided the city with additional information that was requested.

Non-Ad Valorem Assessment for 2012 – March 31st was the deadline for homeowners to pay their assessed taxes, without penalties being added. Two homes made payments during the month. One property was sold in January; the owed funds should be received in ninety days. There are five parcels

that are outstanding; two are foreclosed properties and three have not paid yet. 95% of owed dues, or \$196,886.00, has been collected.

Mobilization Fee - \$175,690 due to Dredge America – Pumping into the spoil site began yesterday, which triggers the mobilization fee payment. The request to have the money transferred from the project fund has been submitted, allowing funds to be wired to Dredge America this week.

Approval to disburse funds for Mobilization, Legal and Administrative Services – Motion to approve funds totaling \$176,253.12; motion passed. Remaining total available funds are \$656,300.40.

District Schedule

Next Scheduled Board Meeting: May 14, 2013 at Resurrection Episcopal Church

Other Business

Legal and Compliance Issues – The Florida legislature has a bill pending on special districts, but it should not affect HWSD. There is nothing else to report.

A full audit must be filed this year, due after the end of the fiscal year on June 30th.

Comments and Questions from the Audience

Adjournment

The meeting was adjourned at 7:10 PM. The next monthly board of supervisors meeting is scheduled for May 14, 2013.

Respectfully submitted,

Kathryn Boucher
Recording Secretary

Stanley H Pipes, Jr.
Secretary / Treasurer