

# HARBOUR WATERWAY SPECIAL DISTRICT

TUESDAY, MAY 14, 2013

MEETING MINUTES

## Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Resurrection Episcopal Church on May 14, 2013. The meeting was called to order at 7:02 PM by Chairman William Hibbard. In attendance were Paul Stroup, William Hibbard, Robert Schleef, Robert Birtalan and Stanley Pipes. It was noted that there was a quorum present. Attorney Dan Richardson was present on behalf of HWSD Attorney Wayne Flowers. Kathryn Boucher was present as recording secretary.

## Administrative

Approval of Minutes from April 9, 2013 – Motion made to approve the minutes as written; motion passed.

## District Business

Dredge America – 2013 Dredging Project Update – 12,278 cubic yards have been removed according to the Acceptance Reach #1, which is on target. Payment will be wired to Dredge America per our contract. An updated dredging forecast was presented to the board based on an average rate of material removal of about 800 cubic yards a day. Dredging operations are expected to conclude on or before July 10<sup>th</sup>. June 8<sup>th</sup> is proposed to be the next scheduled day for boats to be removed from the canal and out of the way of the dredger. Dredge America will be doing maintenance at that time. The Coast Guard and the Corp of Engineers have requested that additional lights and buoys be put out for better night time visibility to mark the discharge pipe between Bartram Island and Reed Island. Additional buoys will be brought in this week to comply with their request. There is currently an issue with the pump on the dredge, which will be corrected in 5 – 7 days. ARC Survey will be contacted to reschedule the post marine survey for Acceptance Reach #2. There was a tree that had fallen in the canal, but it has been removed.

JEA Pipeline Crossing – Starboard Dr. to Portside Dr. – No updates.

## Financial

Non-Ad Valorem Assessment for 2012 – One of the foreclosed properties on Harbour Island has paid in full. Another property in the District has filed bankruptcy; a court notice has been received by HWSD, stating that no tax payments will be made.

Non-Ad Valorem Assessment for 2013 – The proposed assessment will remain the same as the 2012 assessment for 2013. There will be a public hearing to discuss the proposed rates, which is scheduled for June 11<sup>th</sup>. A resolution will be adopted at the regular meeting of the Board to assess the rates. The property appraiser will send the tax roll on June 1 for the Board's review.

Acceptance Reach # 1 – in the amount of \$165,125.96 is due to Dredge America. Acceptance Reach # 2 will be completed in two days, which will require payment before the next board meeting. The FY 2013-2014 Budget was presented to the board. Additional dredging was discussed and approved to compensate for being under budget on Acceptance Reach #1. In November, an interest payment is due to BB&T, which could present the only possible cash flow issue.

Approval to disburse funds for Dredging Operations, Legal and Administrative Services – Includes BB&T interest payments, ARC Survey, Dredge America Acceptance Reach #1 and spoil site development, meeting facility, and administrative. Board is authorizing payment up to \$216,041.00 for the expenses associated with the Acceptance Reach 2, which will come due before the next board meeting. Motion to approve distribution in the amount of \$392,770.89; motion passed.

#### District Schedule

Next Scheduled Board Meetings:

- June 11, 2013 at Resurrection Episcopal Church
- June 11, 2012 – Public Hearing for 2013 Non-Ad Valorem Assessment

#### Other Business

Legal and Compliance Issues – State of Florida has passed a new statute which gives the public the right to be heard before governmental boards make decisions. Anytime during the decision making process, excepting any emergency situation, the public has the right to comment. The board is obligated to adopt rules on how to manage possible issues relating to the statute. This shouldn't actually change the way HWSD board meetings have been conducted. Meeting minutes going forward will reflect if there are members of the public present.

#### Comments and Questions from the Audience

None – There were no members of the public present.

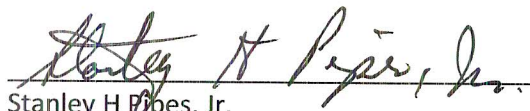
Adjournment

The meeting was adjourned at 7:44 PM. The next monthly board of supervisors meeting is scheduled for June 11, 2013.

Respectfully submitted,



Kathryn Boucher  
Recording Secretary



Stanley H Pipes, Jr.  
Secretary / Treasurer