

**HARBOUR WATERWAY**  
**SPECIAL DISTRICT**  
*Agenda*

Thursday  
December 20, 2012  
7:00 pm

Resurrection Episcopal Church  
12355 Fort Caroline Rd.  
Jacksonville, FL. 32225

- I. Introduction**
  - a. Call to Order
  - b. Roll Call / Quorum
  
- II. Administrative**
  - a. Approval of Minutes
    - i. Minutes from December 11, 2012*
  
- III. District Business**
  - a. Dredging Permit amendment to use Bartram Island as the spoil site – Status
  - b. ARC Marine Survey – Scheduled for the Week of December 17
  - c. Dredge America – Dredging Agreement Review
  
- IV. Financial**
  - a. Non-Ad Valorem Assessment for 2012 - Update
  - b. November 30, 2012 Amended Budget - Status
  - c. Approval to disburse funds for Legal and Administrative Services
  
- V. District Schedule**
  - a. Next Scheduled Board Meeting
    - i. January 8, 2013 – Resurrection Episcopal Church*
  - b. Date of Public Hearing & Meeting to Adopt Rules of Procedure
    - i. Hearing scheduled for January 8, 2013*
  
- VI. Other Business**
  - a. Legal and Compliance Issues
  - b. Other Business
  
- VII. Comments and Questions from Audience**
  
- VIII. Adjournment of HWSD Meeting**

# HARBOUR WATERWAY SPECIAL DISTRICT

THURSDAY, DECEMBER 20, 2012

MEETING MINUTES

## Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Resurrection Episcopal Church, at 7:00 PM on December 20, 2012. The meeting was called to order at 7:00 PM by Chairman William Hibbard. In attendance were Paul Stroup, William Hibbard, and Stanley Pipes. It was noted that there was a quorum present. HWSD Attorney Wayne Flowers was present. Kathryn Boucher was present as recording secretary.

## Administrative

Approval of Minutes from December 11<sup>th</sup>, 2012 was tabled until the next meeting on January 8<sup>th</sup>.

## District Business

Dredging Permit amendment to use Bartram Island as the spoil site – Permit has been signed and needs to be mailed back with a check for \$100. This is the last permit necessary for the dredge.

ARC Marine Survey – The survey is done, but volumes have not yet been received. 62,250 cubic yards can be dredged, but depths still need to be determined.

Dredge America – Dredging Agreement Review –Attorney Wayne Flowers worked the bid package into the basis for the contract. The contract price will be dependent on the volumes to be determined in the marine survey. Liquidated damages will be \$500 per day, if the project is not finished by June 30<sup>th</sup>. Dredge America provided a project schedule to JPA, which will be incorporated into the contract with a drop dead date of June 30<sup>th</sup>, 2013. Partial payments will be made at predetermined points of project completion with post-dredge surveys from ARC survey. The required dredge depth is -5' mean low water and below 7' will incur a penalty of \$5 per cubic yard, based on averages made between stations. The contractor is responsible for complying with all regulations of the FDEP and the USACE. Comments will be received from Dredge America, and then at the January 8<sup>th</sup> board meeting the final contract will be approved.

## Financial

Non-Ad Valorem Assessment for 2012 – 85% of the total funds has been collected so far, leaving \$34,000 outstanding. Homes with a mortgage paid in November to take advantage of the 4% discount.

November 30, 2012 Amended Budget – No notices have been received.

Approval to disburse funds for Legal and Administrative Services in the total amount of \$324.57 – Motion made to approve disbursements; motion passed.

#### District Schedule

Next Scheduled Board Meeting: January 8, 2013 at Resurrection Episcopal Church

Date of Public Hearing & Meeting to Adopt Rules of Procedure: Scheduled to January 8<sup>th</sup> 2013

#### Other Business

Legal and Compliance Issues – Nothing to report.

Other Business – William Hibbard found the owner of the property by the power lines, who would be willing to sell the property or lease the property to the HWSD to use as a staging location for pipe assembly. JEA was offered the property under the JEA Easement, but didn't choose to purchase it. There is the possibility of using the JEA owned portion of the easement for pipe assembly.

#### Comments and Questions from the Audience

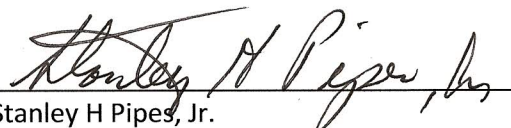
#### Adjournment

The meeting was adjourned at 7:47 PM. The next monthly board of supervisors meeting is scheduled for January 8, 2013.

Respectfully submitted,



Kathryn Boucher  
Recording Secretary



Stanley H Pipes, Jr.  
Secretary / Treasurer