

HARBOUR WATERWAY
SPECIAL DISTRICT
Agenda

Monday
August 20, 2012
7:00 pm

Regency Public Library
9900 Regency Square Blvd
Jacksonville, FL. 32225

- I. Introduction**
 - a. Call to Order
 - b. Roll Call / Quorum

- II. Administrative**
 - a. Approval of Minutes
 - i. Minutes from July 24, 2012*
 - b. Notice of Meetings – 2012 / 2013
 - i. Proof of Publication*

- III. District Business**
 - a. Dredging Permit amendment to use Bartram Island as the spoil site – Status
 - b. Dredging Bid Package – Status
 - c. Tax Collector Agreement - Status

- IV. Financial**
 - a. Non-Ad Valorem Assessment for 2012 – Status
 - b. Loan Proposal from Ameris Bank

- V. District Schedule**
 - a. Beginning of Fiscal Year for the District
 - i. July 01, 2012*
 - b. Date of Public Hearing & Meeting to Adopt Rules of Procedure
 - i. Hearing scheduled for September 11, 2012*

- VI. Other Business**
 - a. Legal and Compliance Issues
 - b. Other Business

- VII. Comments and Questions from Audience**
- VIII. Adjournment of HWSD Meeting**

HARBOUR WATERWAY SPECIAL DISTRICT
MONDAY, AUGUST 20, 2012
MEETING MINUTES

Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Regency Public Library, at 7:00 PM on August 20, 2012. The meeting was called to order at 7:06 PM by Chairman William Hibbard. In attendance were Robert Schleef, Robert Birtalan, William Hibbard, and Stanley Pipes. HWSD Attorney Wayne Flowers was present. Kathryn Boucher was present as acting recording secretary. It was noted that there was a quorum present.

Administrative

Approval of Minutes from July 24th, 2012 – Motion to approve the minutes as presented; motion passed.

Notice of Meetings for 2012 / 2013 – Proof of Publication – The schedule of meetings has been advertised in the Daily Record. Beginning in January, the monthly board of supervisors meetings will be held at Resurrection Episcopal Church on Ft. Caroline Road.

District Business

Dredging Permit amendment to use Bartram Island as the spoil site – William Hibbard has not received any updates yet, should hear something within 60 days. Robert Birtalan will follow up on the submerged property easement.

Dredging Bid Package – Wayne Flowers has not yet reviewed the bid package. Robert Birtalan will meet with Lake Ray for advice. Wayne Flowers discussed the importance of the bid package as a basis for the contract. Robert Birtalan suggested contacting Randy Mock as an alternative to Lake Ray. Either Lake Ray or Randy Mock will be consulted before the next meeting. Motion was made to allocate up to \$5,000 to hire a civil engineer to review the bid package for the 2012-2013 dredge project; motion passed.

Tax Collector Agreement – The city has approved the contract.

Spoil Site – No official updates.

Financial

Non-Ad Valorem Assessment for 2012 – All documents have been submitted to Jim Helms, who confirmed that everything looks fine.

Loan Proposal from Ameris Bank – Stanley Pipes will meet with Bob Flint Tuesday, August 21, who needs some documents from the homeowners association. The previously discussed limit is \$500,000, to be payed back over 5 years, following each assessment, beginning 2014. William Hibbard mentioned the possibility of requesting a greater amount. It is unknown if the rate from Ameris will be lower than that offered by the Florida League of Cities.

District Schedule

Beginning of Fiscal Year for the District: July 1, 2012

Annual Audit – The Florida Auditor General needs to receive notice that HWSD for fiscal year 2011 had expenses less than \$50,000 and is therefore exempt from the requirement to perform an annual audit.

Date of Public Hearing & Meeting to Adopt Rules of Procedure: Rescheduled for November 13, 2012

Other Business

Legal and Compliance Issues – No new business

Other Business – A JU professor of logistics has purchased a house on the canal. This may create a route to appeal to Quentin White on future projects.

Comments and Questions from the Audience

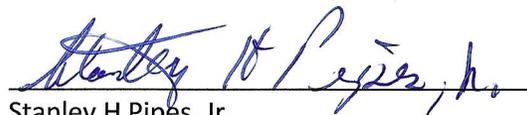
Adjournment

The meeting was adjourned at 7:30 PM. The next monthly board of supervisor meeting is scheduled for September 11, 2012.

Respectfully submitted,



Kathryn Boucher
Recording Secretary



Stanley H Pipes, Jr.
Secretary / Treasurer