

**HARBOUR WATERWAY**  
**SPECIAL DISTRICT**  
*Agenda*

Tuesday  
October 8, 2013  
7:00 pm

Resurrection Episcopal Church  
12355 Fort Caroline Rd.  
Jacksonville, FL. 32225

- I. Introduction**
  - a. Call to Order
  - b. Roll Call / Quorum
  
- II. Administrative**
  - a. Approval of Minutes
    - i. Minutes from September 10, 2013*
  
- III. District Business**
  - a. 2013 non-Ad Valorem Tax
  
- IV. Financial**
  - a. Annual Audit – Roy Miller & Associates
  - b. Revenue Note Interest Payment Due in October
  - c. Approval to disburse funds Legal and Administrative Services
  
- V. District Schedule**
  - a. Next Scheduled Board Meeting
    - i. November 12, 2013 – Resurrection Episcopal Church*
  
- VI. Other Business**
  - a. Legal and Compliance Issues
  
- VII. Comments and Questions from Audience**
  
- VIII. Adjournment of HWSD Meeting**

# HARBOUR WATERWAY SPECIAL DISTRICT

TUESDAY, OCTOBER 8, 2013  
MEETING MINUTES

## Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Resurrection Episcopal Church on October 8, 2013. The meeting was called to order at 7:00 PM by Chairman William Hibbard. In attendance were William Hibbard, Robert Schleef and Stanley Pipes. It was noted that there was a quorum present. HWSD Attorney Wayne Flowers was present. Kathryn Boucher was present as recording secretary.

## Administrative

Approval of Minutes from September 10, 2013 – Motion made to approve the minutes as written; motion passed.

## District Business

2013 non-Ad Valorem Tax – Everything is set to go. Nothing has posted online yet, but the budget has been approved. Funding should begin coming around November 20<sup>th</sup>.

## Financial

Annual Audit – Roy Miller & Associates – The state of Florida is holding up approval. The Auditor General has to make decisions on technical issues.

Revenue Note Interest Payment Due in October – The funds are available to pay, but the invoices have not yet been received. Stanley Pipes will follow up next week.

Approval to disburse funds for Legal and Administrative Services – Renewal of membership in the FL Dept. of Economic Development is due this month. A motion was made to approve the total requested disbursement amount of \$13,357.40; motion passed. \$11,099.04 remains in available funds.

## District Schedule

Next Scheduled Board Meeting – November 12, 2013 at Resurrection Episcopal Church

Other Business

Legal and Compliance Issues – Nothing to report at this time.

Comments and Questions from the Audience

There were no comments from the public.

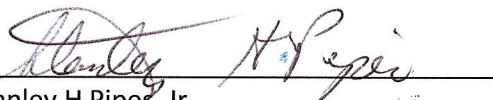
Adjournment

The meeting was adjourned at 7:04 PM. The next monthly board of supervisors meeting is scheduled for November 12, 2013.

Respectfully submitted,



Kathryn Boucher  
Recording Secretary



Stanley H Pipes, Jr.  
Secretary / Treasurer

# HARBOUR WATERWAY SPECIAL DISTRICT

Motion to Disburse Funds:

Tuesday, October 08, 2013

Date	Num	Description	Memo	Amount
10/8/2013	1045	Kathryn Boucher	HWSD - Administrative Services	(100.00)
10/8/2013	1046	Resurrection Episcopal Church	HWSD - Meeting Place	(75.00)
10/8/2013	1047	Lewis Longman & Walker	HWSD - Legal Services	(250.40)
10/8/2013	1048	Florida Dept of Economic Development	HWSD - Professional Dues	(175.00)
10/15/2013	1040	Roy Miller & Associates	FY 2012-2013 Annual Audit	(3,000.00)
10/25/2013	TBD	BB&T Interest on Revenue Notes	Series 2012 & Series 2013	(9,757.00)
<b>TOTAL REQUESTED DISBURSEMENT:</b>				<b>\$ (13,357.40)</b>
<b><u>TOTAL HWSD ASSETS</u></b>				
9/30/2013		BB&T CHECKING ACCOUNT		<b>\$ 24,456.44</b>
9/30/2013		PROJECT FUND ACCOUNT		<b>\$ -</b>
<b>TOTAL HWSD AVAILABLE FUNDS</b>				<b>\$ 24,456.44</b>
<b>HWSD BALANCE AFTER DISBURSEMENTS</b>				<b>\$ 11,099.04</b>