

HARBOUR WATERWAY
SPECIAL DISTRICT
Agenda

Tuesday
November 11, 2014
7:00 pm

Resurrection Episcopal Church
12355 Fort Caroline Rd.
Jacksonville, FL. 32225

- I. Introduction**
 - a. Call to Order
 - b. Roll Call / Quorum

- II. Administrative**
 - a. Approval of Minutes
 - i. Minutes from October 14, 2014*

- III. District Business**
 - a. Appointment of vacant Board Seat 1 to finish out term for William Hibbard
 - b. Ordinance 2010-725-E Amendment – Regulations on Dock & Bulkhead Construction
 - c. Spoil Site Procurement – Reed Island

- IV. Financial**
 - a. Interest Due Nov. 1 on 2012 & 2013 Series Bonds
 - b. Approval to disburse funds - Interest, Accounting, and Administrative Services

- V. District Schedule**
 - a. Next Scheduled Board Meeting
 - i. December 9, 2014 – Resurrection Episcopal Church*

- VI. Other Business**
 - a. Legal and Compliance Issues

- VII. Comments and Questions from Audience**

- VIII. Adjournment of HWSD Meeting**

HARBOUR WATERWAY SPECIAL DISTRICT

TUESDAY, NOVEMBER 11, 2014

MEETING MINUTES

Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Resurrection Episcopal Church on November 11, 2014. The meeting was called to order at 7:05 PM by Robert Birtalan. In attendance were Robert Birtalan, Robert Schleef and Stanley Pipes. It was noted that there was a quorum present. HWSD Attorney Wayne Flowers was present. Kathryn Boucher was present as recording secretary.

Administrative

Approval of Minutes from October 14, 2014 – Motion made to approve the minutes as written; motion passed.

District Business

Appointment of vacant Board Seat 1 to finish out term for William Hibbard – No interested candidates have approached the board. Stanley Pipes will speak to a neighbor who may be interested.

Ordinance 2010-725-E Amendment – Regulations on Dock & Bulkhead Construction – City Attorney Jodie Brooks will visit the office of HWSD attorney Wayne Flowers this month.

Spoil Site Procurement – Reed Island – This issue remains on the table.

Financial

Interest Due Nov. 1 on 2012 & 2013 Series Bonds – The November interest payments have been made. The principal payments will be due in May. Distributions from the assessment will begin coming in within the next month.

Approval to disburse funds for Administrative Services – Motion made to approve disbursement of \$500.00; motion passed. The projected ending balance after disbursements is \$37,557.37.

District Schedule

Next Scheduled Board Meeting – Motion made to cancel the December 9th meeting; motion passed. The next meeting will be January 13, 2015 at Resurrection Episcopal Church.

Other Business

Legal and Compliance Issues – HWSD attorney Wayne Flowers reminded the board that the deadline for the new information requirements of the HWSD website is October 15, 2015.

HWSD Attorney Wayne Flowers suggested that the board contact a marine engineer to address the silting issue. He provided the contact information for Taylor Engineering.

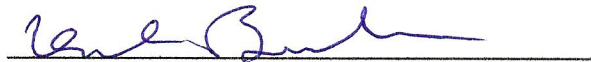
Comments and Questions from the Audience

No members of the public were present.

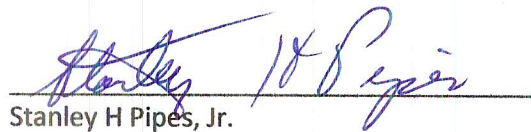
Adjournment

The meeting was adjourned at 7:12 PM. The next monthly board of supervisors meeting is scheduled for January 13, 2015.

Respectfully submitted,



Kathryn Boucher
Recording Secretary



Stanley H Pipes, Jr.
Secretary / Treasurer

HARBOUR WATERWAY SPECIAL DISTRICT

Tuesday, November 11, 2014

Motion to Disburse Funds:

Date	Num	Description	Memo	Amount
CURRENT ASSETS				
9/30/2014		BB&T CHECKING ACCOUNT	BEGINNING BALANCE	\$ 50,039.69
		TOTAL DEPOSITS	October 1 - 31	-
TOTAL CURRENT ASSETS				\$ 50,039.69
DISBURSEMENTS				
10/14/2014	1097	Resurrection Episcopal Church	HWSD - Meeting Place	(75.00)
10/14/2014	1100	Kathryn Boucher	HWSD - Administrative Services	(50.00)
10/14/2014	1093	William Hibbard	HWSD - Web Site Hosting	(59.97)
10/14/2014	1098	Florida Association of Special Districts	HWSD - Special District Association	(750.00)
10/14/2014	1099	Roy Miller & Associates	HWSD - Annual Audit for FY 2013-2014	(3,125.00)
11/1/2014		Revenue Notes - Interest Payment	Series 2012 & 2013	(3,976.00)
11/1/2014		Revenue Notes - Interest Payment	Series 2012 & 2013	(3,933.60)
10/31/2014		Bank Charge		(12.75)
DISBURSEMENTS - SubTotal				(11,982.32)
9/30/2014				TOTAL ENDING BALANCE \$ 38,057.37
REQUESTED DISBURSEMENTS				
11/11/2014		Resurrection Episcopal Church	HWSD - Meeting Place	(75.00)
11/11/2014		Kathryn Boucher	HWSD - Administrative Services	(100.00)
11/11/2014		Lewis Longman & Walker	HWSD - Legal Services	(325.00)
TOTAL REQUESTED DISBURSEMENT:				\$ (500.00)
TOTAL HWSD DISPOSABLE FUNDS				
		BB&T CHECKING ACCOUNT	ENDING BALANCE after DISBURSEMENTS & DEBT SERVICE	\$ 37,557.37