

**HARBOUR WATERWAY**  
**SPECIAL DISTRICT**  
*Agenda*

Tuesday  
October 14, 2014  
7:00 pm

Resurrection Episcopal Church  
12355 Fort Caroline Rd.  
Jacksonville, FL. 32225

- I. Introduction**
  - a. Call to Order
  - b. Roll Call / Quorum
  
- II. Administrative**
  - a. Approval of Minutes
    - i. *Minutes from August 12, 2014*
  
- III. District Business**
  - a. Appointment of vacant Board Seat 1 to finish out term for William Hibbard
  - b. 2014 non-Ad Valorem Tax – Due to Property Appraiser July 25
  - c. Annual Audit – Completed
  - d. Election Year for Board of Supervisors Seats 2 and 4.
  - e. Marine Survey – 1 year after dredge
  - f. Ordinance 2010-725-E Amendment – Regulations on Dock & Bulkhead Construction
  - g. Spoil Site Procurement – Reed Island
  
- IV. Financial**
  - a. Interest Due Nov. 1 on 2012 & 2013 Series Bonds
  - b. Approval to disburse funds - Interest, Accounting, and Administrative Services
  
- V. District Schedule**
  - a. Next Scheduled Board Meeting
    - i. *November 11, 2014 – Resurrection Episcopal Church*
  
- VI. Other Business**
  - a. Legal and Compliance Issues
  
- VII. Comments and Questions from Audience**
  
- VIII. Adjournment of HWSD Meeting**

# HARBOUR WATERWAY SPECIAL DISTRICT

TUESDAY, OCTOBER 14, 2014

MEETING MINUTES

## Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Resurrection Episcopal Church on October 14, 2014. The meeting was called to order at 7:29 PM by Robert Birtalan. In attendance were Robert Birtalan, Robert Schleef and Stanley Pipes. It was noted that there was a quorum present. HWSD Attorney Wayne Flowers was present. Kathryn Boucher was present as recording secretary.

## Administrative

Approval of Minutes from August 12, 2014 – Motion made to approve the minutes as written; motion passed.

## District Business

Appointment of vacant Board Seat 1 to finish out term for William Hibbard – No interested candidates have contacted the board members. There was a discussion of trying to have a representative from each of the neighborhood associations. There is currently no representation from Harbour North Court.

2014 non-Ad Valorem Tax – Due to Property Appraiser July 25<sup>th</sup> – All required documents have been submitted. Funds have begun to come in from installment payments.

Annual Audit – The audit has been completed.

Election Year for Board of Supervisors Seats 2 and 4 – Robert Schleef has not received any official notification of winning his race. He is unopposed for his seat.

Marine Survey – 1 year after dredge – Channel 1A and 1B have silted in 8,000 cubic yards. The average silting rate for the different channels was calculated and presented to the board. At the current rate, it will be necessary to dredge channel 1A and 1B relatively soon. The cost of using Reed Island for a future dredge is too much to be feasible, without some sort of deal being reached. In the meantime, a way to reduce the influx of silt from the cove needs to be agreed upon.

Ordinance 2010-725-E Amendment – Regulations on Dock & Bulkhead Construction – The most recent edit from Jodie Brooks was presented to the board. The board will be given authority over regulation of the canal, rather than the City Council. There is a disagreement regarding the right of the board to move boats that are in the way of the dredge. Wayne Flowers has been working with Jodie Brooks on the

issue. The biggest concern regarding boats left out during the canal is potential damage to personal property. The option of threatening a lawsuit brought against a boat owner by a homeowner's association or the district was discussed, based on the boat owner impeding the maintenance of the canal, which could decrease home values in the area. Fines could be used, rather than the threat of a tow.

Spoil Site Procurement – Reed Island – This issue remains on the table. William Hibbard and Mike Brandy were interested in working on this cause.

#### Financial

Interest Due Nov. 1 on 2012 & 2013 Series Bonds - \$9,757.40 is due on November 1.

Approval to disburse funds for Interest, Accounting, and Administrative Services – Disbursements made in August and September were presented to the board. The general liability insurance came due. The Special District Association rates have gone up, since the introductory period is over. Motion made to approve upcoming disbursement of \$13,817.37; motion passed. The projected ending balance after disbursements is \$36,222.32

#### District Schedule

Next Scheduled Board Meeting – November 11, 2014 at Resurrection Episcopal Church.

#### Other Business

Legal and Compliance Issues – Nothing to discuss at this time.

#### Comments and Questions from the Audience

No members of the public were present.

#### Adjournment

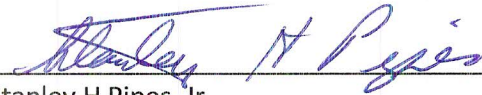
The meeting was adjourned at 7:52 PM. The next monthly board of supervisors meeting is scheduled for November 11, 2014.

Respectfully submitted,



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Kathryn Boucher  
Recording Secretary



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Stanley H Pipes, Jr.  
Secretary / Treasurer

# HWSD CANAL SYSTEM POST DREDGE SURVEY plus ONE YEAR

August 29, 2014  
ARC Job # 14-08-07

CHANNEL	STATION	WIDTH	CHANNEL - (feet) LENGTH	AREA	SILTING RATE		CUBIC YARDS		
					AVG DEPTH PER SQ. FT in ft.	-5 MLW	OVERDEPTH -6 MLW	TOTAL	
CHANNEL 1A EXTENTION	(-)7+50 7+00	50	1450	72,500		2,926	2,019	4,945	
<b><u>BEGINNING OF DREDGED CANAL SYSTEM</u></b>									
<b><u>ACCEPTANCE REACH 1</u></b>									
CHANNEL 1A	07+50 24+00	50	1,650	82,500	2.33	5,108	2,016	7,124	
CHANNEL 1B	24+00.86 33+20	50	919	45,957	0.64	349	740	1,089	
			<b>2,569</b>	<b>128,457</b>	<b>1.73</b>	<b>5,457</b>	<b>2,756</b>	<b>8,213</b>	
<b><u>ACCEPTANCE REACH 2</u></b>									
CHANNEL 2A	00+00 08+32.71	50	833	41,636	0.30	105	360	465	
CHANNEL 2B	08+50 12+98.49	50	466	23,289	0.45	269	123	392	
CHANNEL 2C	13+00 16+00	50	1,134	56,711	0.09	24	169	193	
CHANNEL 2D	16+50 25+11.78	50	1,378	68,878	0.30	344	411	755	
			<b>3,810</b>	<b>190,514</b>	<b>0.26</b>	<b>742</b>	<b>1,064</b>	<b>1,805</b>	
<b><u>ACCEPTANCE REACH 2</u></b>									
BASIN			400	29,713	0.26	85	201	286	
<b><u>ACCEPTANCE REACH 3</u></b>									
CHANNEL 3A	00+00 07+50	50	750	37,500	0.25	140	202	342	
CHANNEL 3B	08+00 17+83	50	1,033	51,650	0.29	173	383	556	
			<b>1,783</b>	<b>89,150</b>	<b>0.27</b>	<b>313</b>	<b>585</b>	<b>897</b>	
<b>TOTAL MATERIAL SILTED IN SINCE DREDGE (cu yds)</b>					<b>8,562</b>	<b>437,833</b>	<b>6,597</b>	<b>4,605</b>	<b>11,202</b>

**HARBOUR WATERWAY SPECIAL DISTRICT**

Motion to Disburse Funds:

Tuesday, October 14, 2014

Date	Num	Description	Memo	Amount
<b>CURRENT ASSETS</b>				
7/31/2014		<b>BB&amp;T CHECKING ACCOUNT</b>	<b>BEGINNING BALANCE</b>	<b>\$ 58,784.47</b>
		TOTAL DEPOSITS	August 1 - Sept 30	1,124.22
<b>TOTAL CURRENT ASSETS</b>				<b>\$ 59,908.69</b>
<b>DISBURSEMENTS</b>				
8/12/2014	1087	Kathryn Boucher	HWSD - Administrative Services	(100.00)
8/12/2014	1088	Resurrection Episcopal Church	HWSD - Meeting Place	(75.00)
8/12/2014	1089	Lewis Longman & Walker	HWSD - Legal Services	(350.00)
9/9/2014	1090	Resurrection Episcopal Church	HWSD - Meeting Place	(75.00)
9/9/2014	1091	Kathryn Boucher	HWSD - Administrative Services	(100.00)
9/27/2014	1092	Arc Surveying & Mapping	HWSD - Marine Survey plus 1 year after dredge	(4,650.00)
9/27/2014	1094	Lewis Longman & Walker	HWSD - Legal Services	(375.00)
9/27/2014	1095	Florida Municipal Trust Insurance	HWSD - General Liability Insurance	(4,144.00)
<b>DISBURSEMENTS - SubTotal</b>				<b>(9,869.00)</b>
<b>9/30/2014</b>				<b>TOTAL ENDING BALANCE \$ 50,039.69</b>
<b>REQUESTED DISBURSEMENTS</b>				
10/14/2014		Resurrection Episcopal Church	HWSD - Meeting Place	(75.00)
10/14/2014		Kathryn Boucher	HWSD - Administrative Services	(50.00)
10/14/2014		William Hibbard	HWSD - Web Site Hosting	(59.97)
10/14/2014		Florida Association of Special Districts	HWSD - Special District Association	(750.00)
10/14/2014		Roy Miller & Associates	HWSD - Annual Audit for FY 2013-2014	(3,125.00)
11/1/2014		Revenue Notes - Interest Payment	Series 2012 & 2013	(9,757.40)
<b>TOTAL REQUESTED DISBURSEMENT:</b>				<b>\$ (13,817.37)</b>
<b>TOTAL HWSD DISPOSABLE FUNDS</b>				
		<b>BB&amp;T CHECKING ACCOUNT</b>	<b>ENDING BALANCE after DISBURSEMENTS &amp; DEBT SERVICE</b>	<b>\$ 36,222.32</b>