

HARBOUR WATERWAY
SPECIAL DISTRICT
Agenda

Tuesday
July 15, 2014
7:00 pm

Resurrection Episcopal Church
12355 Fort Caroline Rd.
Jacksonville, FL. 32225

- I. Introduction**
 - a. Call to Order
 - b. Roll Call / Quorum

- II. Administrative**
 - a. Approval of Minutes
 - i. *Minutes from June 10, 2014*

- III. Public Hearing**
 - a. 2014 non-Ad Valorem Tax Assessment

- IV. District Business**
 - a. 2014 non-Ad Valorem Tax – Due to Property Appraiser July 25
 - b. Annual Audit begins July 1
 - c. “Form 1” Due to Supervisor of Elections on or before June 30. Penalties apply for late submissions.
 - d. Election Year for Board of Supervisors Seats 2 and 4.
 - e. Ordinance 2010-725-E Amendment – Regulations on Dock & Bulkhead Construction Update
 - f. Spoil Site Procurement – Reed Island

- V. Financial**
 - a. Approval to disburse funds Legal and Administrative Services

- VI. District Schedule**
 - a. Next Scheduled Board Meeting
 - i. *August 12, 2014 – Resurrection Episcopal Church*

- VII. Other Business**
 - a. Legal and Compliance Issues

- VIII. Comments and Questions from Audience**

- IX. Adjournment of HWSD Meeting**

HARBOUR WATERWAY SPECIAL DISTRICT

TUESDAY, JULY 15, 2014

MEETING MINUTES

Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Resurrection Episcopal Church on July 15, 2014. The meeting was called to order at 7:00 PM by Chairman William Hibbard. In attendance were William Hibbard, Paul Stroup, Robert Birtalan, Robert Schleef and Stanley Pipes. It was noted that there was a quorum present. Attorney Brenna Durden was present on behalf HWSD Attorney Wayne Flowers. Kathryn Boucher was present as recording secretary.

Public Hearing

2014 non-Ad Valorem Tax Assessment – No members of the public were present. The proposed assessment was presented to the board for review. There is one change from the previous year; an additional parcel was added to the tax roll. 1100 Harbour Cay Court was subdivided, with the smaller parcel having no canal access. The new property is being assessed at zero. The total assessment comes to \$215,000. The public hearing was closed at 7:05.

Administrative

Approval of Minutes from June 10, 2014 – Motion made to approve the minutes as written; motion passed.

District Business

2014 non-Ad Valorem Tax – Due to Property Appraiser July 25th – Motion made to approve resolution 2014-03 as written; motion passed unanimously.

Annual Audit begins July 1st – Due on within 90 days of the end of the fiscal year.

“Form 1” Due to Supervisor of Elections on or before June 30. Penalties apply for late submissions. – The board members have all submitted their forms.

Election Year for Board of Supervisors Seats 2 and 4 – Both current board members have registered as candidates.

William Hibbard announced his resignation from the board. He will be closing on the sale of his home later this month. He will submit a letter of resignation to the board, as well as the required financial

disclosure to the Supervisor of Elections. Mike Levi has voiced an interest as a candidate for the board seat vacated by Bill Hibbard. The website information will be given to Stanley Pipes to maintain.

Ordinance 2010-725-E Amendment – Regulations on Dock & Bulkhead Construction – Stanley Pipes met with Clay Yarborough and city attorney Jodie Brooks to discuss proposed amendments to the ordinance. In the proposal, the board will be enforcing the covenants and restrictions previously administered by the HWA, as well as building codes for new construction in relation to the canal. Clay approved of the HWSD being responsible for the standards in the canal system, rather than the city council. Jodie Brooks brought up potential issues with the right of the HWSD to move boats during a dredge, as it could be considered the seizure of private property by a government agency. She will work with HWSD attorney Wayne Flowers to come up with another means of enforcement, such as a daily fine. Jodie and Clay were very sympathetic to the needs of the HWSD board. Jodie Brooks asked for a couple weeks to draft the legislation, which Clay Yarborough will then submit to the city council. Stanley Pipes will put together the new construction minimum standards for the board to review.

Spoil Site Procurement – Reed Island – This issue remains on the table. William Hibbard and Mike Brandy volunteered to work as a committee to address this issue. Stanley Pipes brought up the issue with Clay Yarborough in their meeting.

Financial

Approval to disburse funds for Legal and Administrative Services – Motion made to approve disbursement of \$516.00; motion passed. The projected ending balance after disbursements and debt service (payable in November) is \$49,027.07.

District Schedule

Next Scheduled Board Meeting – August 12, 2014 at Resurrection Episcopal Church.

Other Business

Legal and Compliance Issues – Nothing to report at this time.

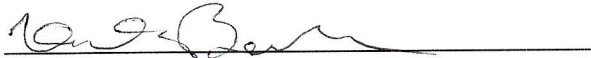
Comments and Questions from the Audience

No members of the public were present.

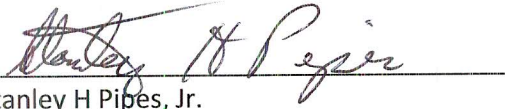
Adjournment

The meeting was adjourned at 7:24 PM. The next monthly board of supervisors meeting is scheduled for August 12, 2014.

Respectfully submitted,



Kathryn Boucher
Recording Secretary



Stanley H Pipes, Jr.
Secretary / Treasurer

RESOLUTION NO. 2014-03

A RESOLUTION OF THE HARBOUR WATERWAY SPECIAL DISTRICT, DUVAL COUNTY, FLORIDA, ADOPTING A NON-AD VALOREM ASSESSMENT ROLL FOR 2014 AND LEVYING NON-AD VALOREM ASSESSMENTS ON LOTS AND PARCELS IN THE DISTRICT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on February 7, 2012, the Board of Supervisors (“Board”) of the Harbour Waterway Special District (“HWSD”) approved a duly noticed Resolution adopting the Uniform Method for Collecting Non-Ad Valorem Assessments, in conformance with Section 197.3632, Florida Statutes; and

WHEREAS, on June 30, 2014, a notice was published in a newspaper of general circulation in Duval County, Florida, giving notice of the date, time and location at which a public hearing would be conducted to consider adoption of a Resolution approving the non-ad valorem Roll for the HWSD as well as imposing non-ad valorem assessments on the lots and parcels in the HWSD for fiscal year 2014-2015; and

WHEREAS, a public hearing was conducted on this date, consistent with the notice provided by publication, at which testimony was received by the Board of Supervisors for the HWSD (“Board”) regarding the proposed non-ad valorem assessments on lots and parcels in the HWSD; and

WHEREAS, the Board finds that the purpose of the non-ad valorem assessments approved through this Resolution is to provide funds for conducting maintenance dredging of the system of canals located in the HWSD and to dispose of the dredged material removed from the canal system in connection with the maintenance dredging, a purpose consistent with the authority given to the HWSD in City of Jacksonville Ordinance No. 2010-725-E; and

WHEREAS, the Board finds that the non-ad valorem assessments approved through this Resolution, which are the same as the non-ad valorem assessments imposed for fiscal year 2013-


2014, will benefit all properties assessed as a consequence of the maintenance dredging project and further finds that the non-ad valorem assessment approved through this Resolution is fairly and equitably apportioned among the properties receiving the benefit of the maintenance dredging project to be funded through the assessment.

NOW THEREFORE, Be it Resolved by the Board of the HWSD that:

Section 1. The Non-Ad Valorem Assessment Roll attached hereto as Exhibit "A" is hereby certified and the assessments specified thereon are adopted for the lots and parcels listed thereon for Fiscal Year 2014-2015.

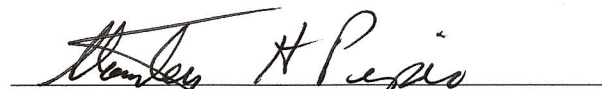
Section 2. This Resolution shall become effective upon adoption.

Passed and Adopted this 15th day of July, 2014.



William Hibbard
Board Chair

Attest:



Stanley H. Pipes, Jr.
Board Secretary

HARBOUR WATERWAY SPECIAL DISTRICT

2014 non-Ad Valorem Assessment - Proposed

DIST CODE	RE NO.	OWNER'S NAME		SITE ADDRESS	NON AD ASSESSMENT
GS	R-160684-7021	MACKINNON TAMI Z	4456	BAY HARBOUR DR	2,000.00
GS	R-160684-7024	ST GERMAIN PETER ALBERT	4464	BAY HARBOUR DR	2,000.00
GS	R-160684-7027	LAVELLE CHRISTOPHER A	4472	BAY HARBOUR DR	2,000.00
GS	R-160671-0060	BAISDEN MARILYN M	4410	BEACON DR	2,000.00
GS	R-160583-0060	HARRELL OTIS C	11230	BEACON DR	2,000.00
GS	R-160583-0050	MURNIN JOHN J	11240	BEACON DR	2,000.00
GS	R-160583-0040	POKK ERIC W	11250	BEACON DR	2,000.00
GS	R-160583-0030	HUDSON DONALD R	11268	BEACON DR	2,000.00
GS	R-160583-0020	WHITE ROSANNE J	11308	BEACON DR	2,000.00
GS	R-160583-0010	FINK ROBERTA FRICKE	11338	BEACON DR	2,000.00
GS	R-160619-0000	MARTIN DANIEL L	11350	BEACON DR	2,000.00
GS	R-160684-5028	CHAN KEITH C	0	HARBOR CAY CT	0.00
GS	R-160266-1180	NELSON JOHN L	0	HARBOR CAY CT	2,000.00
GS	R-160684-5032	BANK OF AMERICA NA	11000	HARBOR CAY CT	2,000.00
GS	R-160684-5035	RIVENBURGH CHRISTINA	11002	HARBOR CAY CT	2,000.00
GS	R-160684-5045	POINDEXTER RONNIE J	11018	HARBOR CAY CT	2,000.00
GS	R-160265-1005	WHITE HOUSTON R	11026	HARBOR CAY CT	2,000.00
GS	R-160684-5050	SCHLEEF ROBERT D	11034	HARBOR CAY CT	2,000.00
GS	R-160266-1200	BROCK LINDSEY C III	11042	HARBOR CAY CT	2,000.00
GS	R-160266-1160	PADGETT DON G J	11066	HARBOR CAY CT	2,000.00
GS	R-160266-2080	ANIMAL CARE CENTER INC	4201	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2078	MOLITORIS MICHAEL J	4205	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2008	GRIMM CHAD	4206	HARBOUR ISLAND DR	500.00
GS	R-160266-2076	WILLANDT LIVING TRUST	4211	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2074	WARREN GEORGE WAYNE TRUST ET AL	4215	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2072	MCCORMICK CHRISTOPHER	4221	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2070	BAILEY ROBERT E	4225	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2068	VONGSAY THONGPHAT ET AL	4229	HARBOUR ISLAND DR	1,000.00
GS	R-160266-2016	BINGHAM ROBERT	4230	HARBOUR ISLAND DR	500.00
GS	R-160266-2058	ARCHER CHERYL B	4305	HARBOUR ISLAND DR	1,000.00
GS	R-160266-2020	DAVIS GLENN R	4308	HARBOUR ISLAND DR	750.00
GS	R-160266-2055	SAG RANDY ADAM	4311	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2054	BILYARD RICHARD J II	4317	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2024	CRUZ RAMON MALONZO ET AL	4322	HARBOUR ISLAND DR	500.00
GS	R-160266-2052	JONES AMANDA N	4325	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2025	REGAN DAVID M	4330	HARBOUR ISLAND DR	750.00
GS	R-160266-2050	WHITE JAMES A	4331	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2048	LUEDERS LIVING TRUST	4337	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2046	MADSEN MARY C	4343	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2044	TODD MARK E	4407	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2042	MALONE SCOTT	4413	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2040	HEISE ERIC K	4419	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2038	ARCHIPELAGO IMMOBILLEN LLC	4425	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2036	GIBSON JOHN M JR	4431	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2034	BURDIAN STEPHEN V	4439	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2032	HUMPHREYS MARK D	4447	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2030	BRAMLITT IRA WAYNE ET AL	4453	HARBOUR ISLAND DR	2,000.00
GS	R-160266-2028	LE NHUT T	4459	HARBOUR ISLAND DR	2,000.00

HARBOUR WATERWAY SPECIAL DISTRICT

2014 non-Ad Valorem Assessment - Proposed

DIST CODE	RE NO.	OWNER'S NAME		SITE ADDRESS	NON AD ASSESSMENT
GS	R-160684-7054	DELUCIA J WAYNE	4449	HARBOUR NORTH CT	2,000.00
GS	R-160684-7057	SHELPER PHILLIP D	4452	HARBOUR NORTH CT	2,000.00
GS	R-160684-7051	CARTER JERRY W	4455	HARBOUR NORTH CT	2,000.00
GS	R-160684-7060	GREEN TINA C	4460	HARBOUR NORTH CT	2,000.00
GS	R-160684-7063	MANGO MICHAEL T	4468	HARBOUR NORTH CT	2,000.00
GS	R-160684-7066	ESSICK TERRY M	4476	HARBOUR NORTH CT	2,000.00
GS	R-160684-7069	HALE LARRY G	4484	HARBOUR NORTH CT	2,000.00
GS	R-160684-7072	POOLE STANLEY O	4492	HARBOUR NORTH CT	2,000.00
GS	R-160684-7075	PEPER RICHARD C JR	4510	HARBOUR NORTH CT	2,000.00
GS	R-160684-7078	DOHERTY JOANNE K	4518	HARBOUR NORTH CT	2,000.00
GS	R-160684-7104	SWANSON TRUST	4526	HARBOUR NORTH CT	2,000.00
GS	R-160684-7106	WHITBECK KATHLEEN K	4534	HARBOUR NORTH CT	2,000.00
GS	R-160684-7108	MCDILL AUDREY A	4544	HARBOUR NORTH CT	2,000.00
GS	R-160684-7112	DEEN CYNTHIA B	4560	HARBOUR NORTH CT	2,000.00
GS	R-160684-7116	MCCLAIN CLYDE D JR	4596	HARBOUR NORTH CT	2,000.00
GS	R-160684-7205	CREGAR ROBERT	4620	HARBOUR NORTH CT	2,000.00
GS	R-160684-7210	GRAETTINGER RALPH	4628	HARBOUR NORTH CT	2,000.00
GS	R-160684-7215	HIBBARD WILLIAM K	4636	HARBOUR NORTH CT	2,000.00
9999	R-160266-1150	HARBOUR NORTH PARK ASSOCIATION INC	4639	HARBOUR NORTH CT	0.00
GS	R-160684-7220	WHITE JAMES M LIVING TRUST	4644	HARBOUR NORTH CT	2,000.00
GS	R-160684-7225	STEVENS DIANA L	4650	HARBOUR NORTH CT	2,000.00
GS	R-160684-7230	BRANDE MICHAEL L	4658	HARBOUR NORTH CT	2,000.00
GS	R-160684-7235	STEARNS ROBERT	4666	HARBOUR NORTH CT	2,000.00
GS	R-160661-0310	FITZPATRICK MILDRED M TRUST	4156	LEEWARD PT	2,000.00
GS	R-160661-0308	GIBSON TERRY L	4174	LEEWARD PT	2,000.00
GS	R-160661-0305	WHITE LANNIE D	4210	LEEWARD PT	2,000.00
GS	R-160661-0300	MARSHALL ALAN M	4224	LEEWARD PT	2,000.00
GS	R-160684-7110	LEVI MICHAEL A	4552	N HARBOUR CT	2,000.00
GS	R-160684-7114	JONES KEVIN J	4574	N HARBOUR CT	2,000.00
GS	R-160661-0075	ANDERSON BRUCE L	11211	PORTSIDE DR	2,000.00
GS	R-160661-0042	MACCURREACH CAROL C B/E	11231	PORTSIDE DR	2,000.00
GS	R-160661-0040	ADKISON DONALD L LIFE ESTATE	11245	PORTSIDE DR	2,000.00
GS	R-160661-0038	STROUP PAUL E JR	11257	PORTSIDE DR	2,000.00
GS	R-160661-0036	CARLSON ROBERT D	11267	PORTSIDE DR	2,000.00
GS	R-160661-0034	KOIVISTO JAMES H	11305	PORTSIDE DR	2,000.00
GS	R-160661-0032	BOND NEVA F ET AL	11319	PORTSIDE DR	2,000.00
GS	R-160661-0030	COLEMAN TODD LINDSEY	11333	PORTSIDE DR	2,000.00
GS	R-160661-0028	CHUPP HEIDI	11347	PORTSIDE DR	2,000.00
GS	R-160661-0026	KISELJACK TRUST	11401	PORTSIDE DR	2,000.00
GS	R-160661-0024	MASON DAMON	11415	PORTSIDE DR	2,000.00
GS	R-160661-0022	METTKE J PAUL	11429	PORTSIDE DR	2,000.00
GS	R-160661-0020	DAVIS GAYLE S	11441	PORTSIDE DR	2,000.00
GS	R-160661-0018	WELLBORN EUGENE D	11505	PORTSIDE DR	2,000.00
GS	R-160661-0016	NEWMAN RAYMOND H	11517	PORTSIDE DR	2,000.00
GS	R-160661-0014	BAGLINO JOSPEH B	11529	PORTSIDE DR	2,000.00
GS	R-160661-0012	HUNSAKER LELAND S	11541	PORTSIDE DR	2,000.00
GS	R-160266-2060	FERRARO ALBERT J JR	11187	SCHOONER CT	2,000.00
GS	R-160266-2066	FROEHLICH EDWARD W	11188	SCHOONER CT	2,000.00

HARBOUR WATERWAY SPECIAL DISTRICT
2014 non-Ad Valorem Assessment - Proposed

DIST CODE	RE NO.	OWNER'S NAME		SITE ADDRESS	NON AD ASSESSMENT
GS	R-160266-2062	BIRTALAN ROBERT P	11191	SCHOONER CT	2,000.00
GS	R-160266-2064	DORIS MARK J	11194	SCHOONER CT	2,000.00
GS	R-160620-0000	WEST PATRICIA A TRUST	11420	STARBOARD DR	2,000.00
GS	R-160621-0000	JACKSON RONALD T	11430	STARBOARD DR	2,000.00
GS	R-160622-0000	MCMILLAN WILLIAM M	11440	STARBOARD DR	2,000.00
GS	R-160623-0000	MANDER DONNA ET AL	11452	STARBOARD DR	2,000.00
GS	R-160624-0000	PEARSON FAMILY TRUST	11462	STARBOARD DR	2,000.00
GS	R-160625-0000	BRYAN PATRICK	11474	STARBOARD DR	2,000.00
GS	R-160626-0000	HARRIS MARTHA C LIFE ESTATE	11506	STARBOARD DR	2,000.00
GS	R-160627-0000	HARRIS ROGER L JR	11518	STARBOARD DR	2,000.00
GS	R-160628-0000	HARRIS ROGER LELAND JR	11528	STARBOARD DR	2,000.00
GS	R-160628-0010	MILL HARRY E	11540	STARBOARD DR	2,000.00
GS	R-160629-0000	PIPES STANLEY H JR	11554	STARBOARD DR	2,000.00
GS	R-160671-0070	HAYES JOYCE C	4418	W BEACON DR	2,000.00
GS	R-160677-0070	MCLELAND WILLIAM P	4426	W BEACON DR	2,000.00
GS	R-160677-0080	BLINN LEWIS	4434	W BEACON DR	2,000.00
GS	R-160677-0090	NICOLINO JAMES A	4450	W BEACON DR	2,000.00
GS	R-160677-0100	WINKLER GREGORY F	4458	W BEACON DR	2,000.00

\$215,000.00



**CERTIFICATE TO
NON-AD VALOREM ASSESSMENT ROLL**

I, the undersigned, hereby certify that I am the Chairman of the Board, or authorized agent of Harbour Waterway Special District, located in Duval County, Florida; as such, I have satisfied myself that all property included or includable on the Non-Ad Valorem Assessment Roll for the aforesaid county is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I further certify that, upon completion of this certificate and the attachment of same to the herein described Non-Ad Valorem Assessment Roll as part thereof, said Non-Ad Valorem Assessment Roll will be delivered to the Tax Collector of this county.

In witness whereof, I have subscribed this certificate and caused the same to be attached to and made a part of the above described Non-Ad Valorem Assessment Roll this the 15th day of July, 2014 year.


Chairman of the Board or authorized agent

of Harbour Waterway Special District
Name of local government

Duval County, Florida

HARBOUR WATERWAY SPECIAL DISTRICT

Motion to Disburse Funds:

Tuesday, July 15, 2014

Date	Num	Description	Memo	Amount
CURRENT ASSETS				
5/31/2014		BB&T CHECKING ACCOUNT	BEGINNING BALANCE	\$ 59,887.97
		TOTAL DEPOSITS	Jun 1 - 30	-
TOTAL CURRENT ASSETS				\$ 59,887.97
DISBURSEMENTS				
6/10/2014	1079	Kathryn Boucher	HWSD - Administrative Services	(100.00)
6/10/2014	1080	Resurrection Episcopal Church	HWSD - Meeting Place	(75.00)
6/10/2014	1081	Stanley Pipes	HWSD - Legal Notice for upcoming election	(112.50)
6/10/2014	1082	Lewis Longman & Walker	HWSD - Legal Services	(300.00)
DISBURSEMENTS - SubTotal				(587.50)
6/30/2014				TOTAL ENDING BALANCE \$ 59,300.47
REQUESTED DISBURSEMENTS				
7/15/2014		Kathryn Boucher	HWSD - Administrative Services	(100.00)
7/15/2014		Resurrection Episcopal Church	HWSD - Meeting Place	(75.00)
7/15/2014		Stanley Pipes	HWSD - Legal Notice for Public Hearing	(41.00)
7/15/2014		Lewis Longman & Walker	HWSD - Legal Services	(300.00)
TOTAL REQUESTED DISBURSEMENT:				\$ (516.00)
PROJECTED DEBT SERVICE				
11/1/2014		Revenue Notes - Interest Payment	Series 2012 & 2013	(9,757.40)
PROJECTED DEBT SERVICE EXPENSE:				\$ (9,757.40)
TOTAL HWSD DISPOSABLE FUNDS				
		BB&T CHECKING ACCOUNT	ENDING BALANCE after DISBURSEMENTS & DEBT SERVICE	\$ 49,027.07