

HARBOUR WATERWAY
SPECIAL DISTRICT
Agenda

Tuesday
November 10, 2015
7:00 pm

Resurrection Episcopal Church
12355 Fort Caroline Rd.
Jacksonville, FL. 32225

- I. Introduction**
 - a. Call to Order
 - b. Roll Call / Quorum

- II. Administrative**
 - a. Approval of Minutes
 - i. Minutes from October 13, 2015*

- III. District Business**
 - a. Approval of bulkhead replacement for Fink, Roberta "Kit" Fricke 11338 Beacon Dr.
 - b. Spoil Site Procurement – Reed Island

- IV. Financial**
 - a. 2015 HWSD non-Ad Valorem Assessment
 - b. Approval to disburse funds

- V. District Schedule**
 - a. Next Scheduled Board Meeting
 - i. December 08, 2015 – Resurrection Episcopal Church*

- VI. Other Business**
 - a. Legal and Compliance Issues

- VII. Comments and Questions from Audience**

- VIII. Adjournment of HWSD Meeting**

HARBOUR WATERWAY SPECIAL DISTRICT

TUESDAY, NOVEMBER 10, 2015

MEETING MINUTES

Introduction

The Harbour Waterway Special District (HWSD) meeting of the Board of Supervisors was held at the Resurrection Episcopal Church on November 10, 2015. The meeting was called to order at 7:00 PM by Robert Birtalan. In attendance were Robert Birtalan, Paul Stroup, Robert Schleef, Lindsey Brock and Stanley Pipes. It was noted that there was a quorum present. HWSD attorney Wayne Flowers was present. Kathryn Boucher was present as recording secretary.

Administrative

Approval of Minutes from October 13, 2015 – Motion made to approve the minutes as written; motion passed.

District Business

Approval of bulkhead replacement for Fink, Roberta “Kit” Fricke 11338 Beacon Dr. – The homeowner called to request information on the approval process. No plans have been submitted yet. Motion made to grant a variance to allow the homeowner to go out two feet from the existing bulkhead; motion passed. It was noted that most homeowners will need this same variance.

Spoil Site Procurement – Reed Island – Lindsey Brock spoke with City Councilman Aaron Bowman who stated that he had not yet been in contact with the port, so there is no news to report. Robert Birtalan has been in contact with City Councilman Al Ferraro on this issue as well.

Financial

2015 HWSD non-Ad Valorem Assessment – Bills have been posted to all the homeowners. No funds have yet been received from the assessment.

Approval to disburse funds – Motion made to approve disbursements for legal and administrative services totaling \$6,468.58; motion passed. After all projected debt service, the total disposable funds remaining in the BB&T checking account is \$77,407.72. There was a discussion of continuing membership in the FASD, which was renewed in September.

District Schedule

Next Scheduled Board Meeting – The next meeting will be December 8, 2016 at Resurrection Episcopal Church.

Other Business

Legal and Compliance Issues – The legislature meets in January 2016, which is earlier than usual. There are some issues upcoming that may affect the district. There was a bill in committee that would have changed the elections for board members to odd years, but special districts were exempted from the proposal.

Comments and Questions from the Audience

No comments.

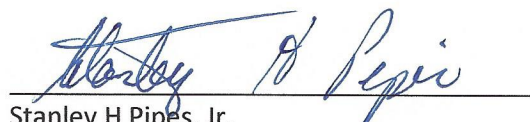
Adjournment

The meeting was adjourned at 7:23 PM. The next monthly Board of Supervisors meeting is scheduled for December 8, 2016. ✓

Respectfully submitted,



Kathryn Boucher
Recording Secretary


Stanley H Pipes, Jr.
Secretary / Treasurer

HARBOUR WATERWAY SPECIAL DISTRICT

Motion to Disburse Funds:

Tuesday, November 10, 2015

Date	Num	Description	Memo	Amount
CURRENT ASSETS				
09/30/2015		BB&T CHECKING ACCOUNT	BEGINNING BALANCE	\$ 94,140.97
		TOTAL DEPOSITS	October 1 - 31	-
TOTAL CURRENT ASSETS				\$ 94,140.97
CLEARED DISBURSEMENTS				
09/08/2015	1134	Resurrection Episcopal Church	HWSD - Meeting Place (September)	(75.00)
09/08/2015	1133	Lewis Longman & Walker	HWSD - Legal Services (August)	(700.00)
09/08/2015	1132	Kathryn Boucher	HWSD_ Administrative Services (August)	(100.00)
09/08/2015	1140	FMIT - Annual Insurance Fee	HWSD_ General Liability Insurance	(4,126.00)
10/13/2015	1136	Resurrection Episcopal Church	HWSD - Meeting Place (October)	(75.00)
10/13/2015	1137	Kathryn Boucher	HWSD_ Administrative Services (September)	(75.00)
10/13/2015	1139	FL Dept of Economic Opportunity	HWSD - Professional Dues	(175.00)
10/13/2015	1138	Stanley Pipes	HWSD - Web Hosting Services (10/02/2015 - 1/02/2016)	(59.97)
DISBURSEMENTS - SubTotal				(5,385.97)
10/31/2015				TOTAL ENDING BALANCE \$ 88,755.00
OUTSTANDING DISBURSEMENTS				
09/08/2015	1135	FASD Annual Membership Fee	HWSD_ Professional Dues	(750.00)
10/13/2015	1141	William Hibbard	HWSD - Web Hosting Services (10/02/2014 - 10/01/2015)	(239.88)
11/01/2015	Debit	Revenue Notes - Interest Payment	Series 2012 & 2013	(6,018.89)
REQUESTED DISBURSEMENTS				
11/10/2015		Resurrection Episcopal Church	HWSD - Meeting Place (November)	(75.00)
11/10/2015		Lewis Longman & Walker	HWSD - Legal Services (October)	(375.00)
11/10/2015		Kathryn Boucher	HWSD_ Administrative Services (October)	(150.00)
				-
TOTAL REQUESTED DISBURSEMENT:				\$ (7,608.77)
PROJECTED DEBT SERVICE				
PROJECTED DEBT SERVICE EXPENSE:				\$ -
TOTAL HWSD DISPOSABLE FUNDS				
BB&T CHECKING ACCOUNT		ENDING BALANCE after DISBURSEMENTS & DEBT SERVICE		\$ 81,146.23