

**HARBOUR WATERWAY**  
**SPECIAL DISTRICT**  
**Agenda**

Tuesday  
July 9, 2019  
7:00 pm

Resurrection Episcopal Church  
12355 Fort Caroline Rd.  
Jacksonville, FL. 32225

- I. Introduction**
  - a. Call to Order
  - b. Roll Call / Quorum
  
- II. Public Hearing – 2019 non-Ad Valorem Assessment**
  
- III. Administrative**
  - a. Approval of Minutes
    - i. *Minutes from June 11, 2019*
  
- IV. District Business**
  - a. Reed Island Spoil Site
    - i. Reed Island – COJ Park Development
    - ii. Parcels adjacent to HWSD property
  - b. Spoil Site License Agreement
    - i. Reed Island Management, LLC – Spoil site development
    - ii. Isle of Palms – 300,000 cubic yards
  - c. Waterway Rules & Regulations
    - i. *Review Revised Waterway Rules & Regulations, Resolution 2019 - 13*
  - d. 2019 Dredging Project – Start date on or before August 31, 2019
    - i. Dredging Bids opened on June 14 by 12:15 pm. –
    - ii. Brance Diversified; Resolution 2019-15 approving dredging contract
  
- V. Financial**
  - a. HWSD 2019 non-Ad Valorem Assessment, Resolution 2019 - 14
  - b. End of FY 2018-19 and Annual Audit begins
  - c. Approval to disburse funds
  
- VI. District Schedule**
  - a. Special Meeting with Councilman Al Ferraro – Thursday, July 18; 7:00 pm
  - b. Next Scheduled Board Meeting
    - i. *August 13, 2019 – Resurrection Episcopal Church*
  
- VII. Other Business**
  - a. Legal and Compliance Issues
  - b. Form 1 due to Supervisor of Elections
  
- VIII. Comments and Questions from Audience**
  
- IX. Adjournment of HWSD Meeting**

# **HARBOUR WATERWAY SPECIAL DISTRICT**

## **Meeting Minutes**

Tuesday, July 9<sup>th</sup>, 2019

### **I. Introduction**

The Harbour Waterway Special District (HSWD) meeting of the Board of supervisors was held at the Resurrection Episcopal Church on July 9, 2019. The meeting was called to order by Michael Levi. In attendance were Robert Birtalan, Michael Levi, Ricardo Fornos, Mark Todd and District Manager Stanley Pipes. It was noted that there was a quorum present. Caroline Birtalan was present as recording secretary.

### **II. Public Hearing – 2019 non-Ad Valorem Assessment**

A public hearing was held to review the proposed 2019 non-Ad Valorem assessment. It was noted the marina has not been paying an assessment. Questions from the audience were addressed and answered.

### **III. Administrative**

Approval of minutes from June 11, 2019 – Motion made to approve the minutes as written; motion passed.

### **IV. District Business**

#### Reed Island Spoil Site

Two parcels of land have been purchased, one parcel purchased from Jacksonville Port and the other parcel purchased from The City of Jacksonville. Both parcels combine total 182 acres. On the 182 acres, the HWSO has a 44 acres spoil site.

Per the purchase agreement with the City of Jacksonville, the HWSO is responsible for the developing and maintenance of 4000 feet of nature trails as well as assisting with development of the nature park. As of July, 90% of the nature trails have been cut and cleared.

There has not been a change in acquiring parcels adjacent to HWSO property for conservation purposes.

#### Spoil Site Lease Agreement

Isle of palms License Agreement - No new news to report.

## Waterway Rules and Regulations-

Resolution No. 2019-13, Revised Waterway Regulations, was discussed and reviewed by the board. Changes were discussed and any questions were answered. A motion was made to approve Resolution No. 2019-13; Motion passed.

## 2019 Dredge Project

The public bid opening for the HWSD 2019 Dredging Project was held on Friday, June 14 at the offices of Lewis, Longman, & Walker, and four bids were received. All bid information was presented to the board. The audience asked questions regarding the upcoming 2019 dredging project. A motion was made to approve Resolution 2019 – 15, approval to award the contract to Brance Diversified pending contract negotiations; Motion passed.

## V. Financial

HWSD has collected 100% of the total 2018 non-Ad Valorem Assessment, except for the parcels that pay quarterly. Resolution 2019-14, Adoption of the 2019 non-Ad Valorem Assessment - A motion was made to adopt Resolution 2019 – 14 as amended; Motion passed.

It was noted that F1 forms for each Board member are due to the Supervisor of Elections in July.

Approval to disburse funds- A motion was made to approve the disbursements for meeting place, administrative, legal services, and reimbursement of general expenses for the District totaling \$2,629.77; plus future disbursements for the purchase of parcel 160265, surveying and general expenses for the 2019 Dredging Project, and Park Development expenses totaling \$74,800.00; motion passed. The total approved disbursements is equal to \$77,429.77.

Total available funds in the HWSD general fund account after disbursements is \$891,538.67, plus the \$250,000 CD.

## VI. District Schedule

Next scheduled Board Meeting- The next meeting is scheduled for August 13, 2019 at Resurrection Episcopal Church.

A special meeting with Councilman Al Ferraro has been set for Thursday, July 18.

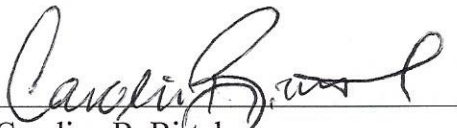
**VII. Other Business**


**VIII. Comments and Questions**

**IX. Adjournment**

The meeting was adjourned at 9:02 PM. The next monthly Board of Supervisors Meeting is Scheduled for August 13, 2019.

Respectfully Submitted,

  
\_\_\_\_\_  
Caroline B. Birtalan  
Recording Secretary

  
\_\_\_\_\_  
Robert P. Birtalan  
Secretary / Treasurer



**HARBOUR WATERWAY SPECIAL DISTRICT  
COJ PURCHASE AGREEMENT COST ANALYSIS  
PARCEL 160258 0000 (44 +/- ACRES)**

<u>APPRAISAL PURCHASE PRICE</u>		SQ. FT.	ACRES
LAND - Spoil Site			16.92
LAND - Berms and Roadways			4.69
MARSH & WETLANDS			22.39
<b>TOTAL APPRAISAL PURCHASE PRICE</b>		<b>1,916,836</b>	<b>44.00</b>
<u>PROPERTY ACQUISITION</u>			
		<b>STATUS</b>	<b>COSTS</b>
1	<u>PROPERTY ACQUISITION COSTS</u>		
	Parcel 160258 0000 purchase price		\$ 88,000
	Property Appraisal Cost funded by HWSD		5,010
	Property Survey		850
	Title Insurance and closing costs		868
	<b>TOTAL ACQUISITION COSTS</b>	<b>COMPLETE</b>	<b>\$ 94,728</b>
<u>ADDITIONAL PROVISIONS</u>			
2	Dedicate 20 additional acres of marsh as a conservation easement; - Survey & Legal		3,500
3	Treat COJ parcels for invasive plant Tamarix - "Salt Cedar"; - Survey and Inspection (LG2 Environmental and First Coast Invasive Working Group) - Phase 1 _ Initial cut & disposal - Phase 2 _ +90 day herbicide treatment - Phase 3 _ +180 day herbicide treatment		3,800 15,000 5,000 5,000
4	Cut up to 4000 linear feet of nature trails for the park, all vegetation will be stacked along the trail to decompose;	90% Complete	4,550
5	Clear and level up to 1000 linear feet of the southern berm on COJ's property; - Pending JEA input		
6	Install 3 strand barbed wire fence along the spoil site to prevent park visitors from wandering into spoil site;		15,500
7	COJ will grant HWSD egress easements across COJ's property which will be maintained by the HWSD; - Survey & Legal		4,000
8	Provide 250,000 cubic yards of spoil disposal to other special districts, HOA, or residential properties, and HWSD agrees to freeze current pricing for 3 years.		-
	<b>TOTAL ADDITIONAL PROVISIONS</b>		<b>\$ 56,350</b>
<b>TOTAL PURCHASE PRICE</b>			<b>\$ 151,078</b>
<u>ONGOING MAINTENANCE OF EGRESS EASEMENTS</u>			
	- Maintenance of up to 5 acres on Park Property	PER YEAR	\$ 7,500

**RESOLUTION NO. 2019-13**

**A RESOLUTION OF THE HARBOUR WATERWAY SPECIAL DISTRICT, DUVAL COUNTY, FLORIDA, ADOPTING THE HARBOUR WATERWAY SPECIAL DISTRICT WATERWAY REGULATIONS; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Harbour Waterway Special District (“HWSD”), was established through City of Jacksonville Ordinance No. 2010-725-E (“Ordinance”) and given responsibility therein for maintenance of the system of canals located within the boundaries of the HWSD; and

**WHEREAS**, the Ordinance was amended through City of Jacksonville Ordinance No. 2015-233-E and given responsibility therein for creating rules and regulations governing dredging; and the construction, maintenance or repair of bulkheads, docks, wharfs, boat lifts, and other structures located on and adjacent to the system of canals located within the boundaries of the HWSD; and

**WHEREAS**, the Board of Supervisors (“Board”) of the HWSD has determined that adoption of the Waterway Regulations will provide direction and standardization for residents in the District regarding bulkheads, docks, wharfs, boat slips and other structures on and adjacent to the waterway.

**NOW THEREFORE, BE IT RESOLVED** by the Board of the HWSD:

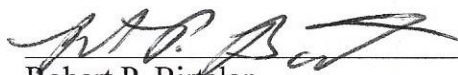
Section 1. The Board hereby adopts the Waterway Regulations attached hereto as Exhibit “A” to be utilized by the Board to review and approve requests for dock and bulkhead construction and maintenance.

Section 3. This Resolution shall become effective upon adoption.

Passed and Adopted this 9th day of July, 2019.

  
\_\_\_\_\_  
Michael A. Levi  
Board Chair

Attest:

  
\_\_\_\_\_  
Robert P. Birtalan  
Board Secretary



# HARBOUR WATERWAY SPECIAL DISTRICT WATERWAY REGULATIONS

## 1. PURPOSE

The purpose of the Harbour Waterway Special District "District" shall be continuing maintenance of the system of canals located in the Harbour neighborhood, Harbour North neighborhood, Harbour Cay neighborhood, and Harbour Island neighborhood. The District shall fulfill its purpose by dredging the canals, dredging the channel that provides the canals with access to the St. Johns River, maintaining a jetty, and maintaining navigational aids collectively the "Waterway." To facilitate dredging the Waterway, the District may also enforce standards for docks and other structures located in the canals, and activities in the canals when dredging is ongoing. Commercial use or operating a commercial enterprise in the Waterway from a residential parcel within the District is strictly prohibited.

## 2. DOCKS & BULKHEADS

### 2.1 General

- a. The District fulfills its responsibility of maintaining the canal system by dredging a 50 feet channel to a minimum depth of 5.0 Mean Low Water "MLW", (*the "Clear Channel"*), with a 3 / 1 slope on either side of the Clear Channel extending 15 feet on each side, (*the "Side Channel"*) for a total dredge profile of 80 feet wide throughout the canal system. Refer to Exhibit A
  - i. To facilitate dredging and set standards for the Waterway, the District enacts these regulations that may be amended from time to time by a majority of the members of the Board of Supervisors, "Board"; and
  - ii. To minimize the cost of dredging and to allow for safe navigation in the Waterway, docks and /or pilings as a rule may not obstruct the path delineated by the dredge profile, unless otherwise provided for herein.
- b. Bulkheads / seawalls shall be maintained in sound condition in order to prevent sediment from entering the Waterway.
- c. No docks, wharves, boat lifts, boat slips, seawalls, bulkheads or any other constructions shall be erected on the Waterway without prior approval from the District.
- d. All dock & bulkhead construction and repair shall be conducted in a manner which minimizes adverse impacts to the canal system.
- e. No dock shall be constructed or repaired in a manner which adversely affects the rights of other persons to use or access the canal system.

- f. Property owners shall maintain overhanging trees as not to encroach or interfere with the Waterway, including but not limited to low hanging branches that are less than 30 feet above High Mean Water as measured 11 feet from bulkhead into the canal.
- g. Boat mooring may occur at the terminus of any dock and up to 5.0 feet from the adjacent homeowner's parcel or projected side yard property line.

## **2.2 Dock & Bulkhead Building Application and Procedures.**

- a. No dock construction or repair shall occur unless permitted by the District.
- b. All permit applications shall include the following:
  - i. The original signature of the property owner of the upland parcel to which the dock and/or bulkhead shall be attached;
  - ii.
- c. A site plan depicting the following:
  - i. The property owner's name and address where the dock is to be located;
  - ii. The location and dimensions of the dock;
  - iii. The location of all bulkheads, seawalls, boat lifts, hoists, floating docks, and pilings for the dock;
  - iv. The distance between the existing bulkhead and the outer most piling attached to the fixed dock;
  - v. The distance between the dock and all adjacent property lines;
  - vi. Location of any existing docks and/or bulkheads attached to upland property abutting the upland property to which the proposed dock is to be attached;
  - vii. The location of any easement areas within twenty feet of any portion of the dock; and
  - viii. An arrow indicating north.
- d. Dock and bulkhead plans shall be submitted a minimum of 21 days prior to the commencement of construction at the address listed below or by email:
  - i. Harbour Waterway Special District  
c/o Stanley H Pipes  
11554 Starboard Drive  
Jacksonville, FL. 32225  
(904) 642-0097
  - ii. Plans scanned in a PDF format may be submitted by email to [shpipes@bellsouth.net](mailto:shpipes@bellsouth.net)
- e. A permit to proceed may be issued by the District Manager or a Supervisor designated by the Board of Supervisors, by Resolution to review and approve applications which fully meet the specifications herein. A report will be made on all applications received and acted on to the full Board at the next scheduled Board of Supervisors Meeting.



### 2.3 Dock Construction – *minimum standards*

- a. Private boat slips, wharves, docks, and boat lifts may be constructed by the property owner, but shall be of neat appearance and of good and substantial construction.
- b. Per Florida Statute 403.813 for non-designated Outstanding Florida Waters, the over-water surface area for a dock shall not exceed 1,000 square feet without special permitting from the State of Florida.
- c. All docks and wharves shall comply with Florida Department of Environmental Protection dock regulations.
- d. Fixed docks and/or pilings may not extend greater than 11 feet from the bulkhead into the Waterway, and under no circumstances shall the fixed dock and/or pilings extend into the Clear Channel. Boat lifts and pilings to support boat lift equipment may extend up to 12.0 feet into the Side Channel as measured from Side Channel boundary line closest to the bulkhead then waterward towards the Clear Channel. Refer to Exhibit B
- e. Floating docks may not extend from the fixed dock greater than 8.0 feet, except special consideration for floating docks extending greater than 8.0 feet may be granted provided homeowner agrees to remove the floating dock during dredging operations and is approved by the Board.
- f. The combined length from the bulkhead of the fixed dock and the floating dock or a boat lift may not extend greater than 22 feet from the bulkhead into the Waterway unless otherwise restricted by the Clear & Side Channel regulations or as provided in paragraph 2.3 (e).
- g. Docks, wharves, boat lifts, and boat slips shall have a minimum side setback of 5.0 feet from the actual or projected property line equivalent to the side yard setback required of a residential structure, exceptions shall be granted if the adjacent property owner(s) grants permission to build the dock up to the property line.
- h. No fixed dock floor elevation shall be less than one (1) foot above the Mean High Water (MHW).
- i. No portion of any fixed dock may be completely or partially enclosed except for permitted storage lockers and fish cleaning stations:
  - i. Storage lockers of less than 100 cumulative cubic feet may be allowed on private docks; and
  - ii. No storage locker shall be used to store fuel, fueling equipment, hazardous materials or hazardous wastes.
- j. To prevent structures on or adjacent to the Waterway from blocking the views of other property owners, docks or wharves including railings may not be constructed greater than 5.0 feet above the top of the bulkhead or 6.0 feet above Mean High Water (MHW) whichever is less.
  - i. Pergolas, gazebos, or boat houses may not be constructed on or adjacent to the Waterway; and

- ii. Excluded from these provisions are boat lifts without roofs or covers.
- k. Docks, wharves, and boat lifts shall be placed parallel to the bulkhead.
- l. Residential parcels shall have a maximum of two (2) boat lifts per parcel for vessels greater than 14 feet in length, plus a lift for personal water crafts (PWC) is permitted.

## 2.4 Bulkhead Construction

- a. All waterfront lots must have a seawall or bulkhead the entire length of the water frontage and shall be maintained in sound condition. Any bulkhead that has failed, collapsed, or fallen into the waterway shall be repaired within 90 days of notification from the Board the seawall or bulkhead has become a hazard to navigation in the waterway.
- b. In the event a new bulkhead is constructed to replace the existing bulkhead, shoreline contours above or below the water may not encroach upon the Waterway by greater than 2.0 feet from the existing bulkhead.
- c. Bulkheads may not extend above the current elevation of the existing bulkhead, and the bulkhead elevation shall not be greater than one (1) foot above the Mean High Water (MHW), whichever is the highest elevation.
- d. Bulkheads shall be constructed of sound and substantial material rated for marine applications including: concrete, pressure treated marine grade lumber, and/or corrugated vinyl sheet pilings.
- e. Bulkhead - *Suggested Minimum Standards:*  
*(Harbour Waterway Special District does not represent or warrant the suggested minimum standards are adequate to resist lateral soil and hydrostatic pressures at a homeowners' property. Homeowners should always consult with a licensed engineer to determine if the suggested minimum standards are adequate for the homeowners' property.)*
  - i. Pilings for wood and vinyl bulkheads shall be set a maximum of 5.0 feet apart along the bulkhead and have a minimum length of 20 feet.
  - ii. Whalers (horizontal support for the cribbing) for wood and vinyl bulkheads shall be set a maximum of 4 feet apart on center with a minimum of two whalers the entire length of the bulkhead.
  - iii. Cribbing (vertical sheeting) may be composed of marine grade wood, concrete, and/or vinyl bulkheads and shall be a minimum of 12 feet in length.
  - iv. All bulkheads shall have a sediment filter screen installed the entire length of the bulkheads and down a minimum of 8.0 feet



from the top of the bulkhead. Sediment filter screens shall be maintained in good condition at all times.

- v. All bulkhead pilings shall have corrosion resistance steel tiebacks attached and anchored a minimum of 10 feet from the bulkhead to a deadman adequate to resist lateral soil and hydrostatic pressures.

## **2.5 Variances**

The Board of Supervisors ("Board") may grant variances from the specifications set forth in Section 2.3 above for dock construction or Section 2.4 above for bulkhead only under the following circumstances:

- a. The requesting party must provide written notice of the request to property owners on either side of the lot where the construction is proposed.
- b. Any request for variance must be set forth in writing and filed with the Board at least 15 days before the next regularly scheduled Board meeting, including proof of notification to adjacent property owners.
- c. The request must demonstrate and the Board must find, in order to grant the variance request that the request is not contrary to the public interest, and owing to special conditions, a literal enforcement of the applicable specifications will result in an undue hardship on the requesting property owner.
- d. The Board may provide such conditions and safeguards as may be appropriate and in harmony with the purpose and intent of these regulations.
- e. Approval of any variance request will require the affirmative vote of at least four (4) members of the Board.
- f. No construction may start on any project for which the owner has made application for a variance until the request is approved as provided herein.

## **3. RESTRICTIONS DURING DREDGING OPERATIONS**

- 3.1 The District shall notify all property owners of proposed dredging operations a minimum of 45 days in advance.
- 3.2 Property owners shall relocate boats, vessels, and floating docks as directed by the District to a safe location during dredging operations.
- 3.3 In the event the property owner(s) does not relocate their boat, vessel, or floating dock as directed, the District shall have the right to relocate a boat, vessel, or floating dock to a safe location during dredging operations at the sole expense of the property owner.

- 3.4 The District shall have exclusive use of the Waterway during dredging / maintenance operations.
- a. No maintenance on docks, boat lifts, bulkheads, seawalls or pilings shall be performed by property owners during dredging operations.
  - b. Dredging operations shall be performed 7 days a week from dawn to dusk until dredging is complete. On average the District conducts dredging operations every 7 to 8 years. The last dredging operation was completed in July, 2013.
  - c. The Waterway shall be closed to all boat traffic during dredging operations for the safety of the boaters and to prevent damage to dredging equipment and the dredge discharge pipe.

#### **4. REMEDIES**

- 4.1 After the effective date, all new construction, repairs, maintenance, or modifications to docks, wharves, boat lifts, and/or boat slips shall comply with these regulations, except existing docks, wharves, boat lifts, and/or boat slips constructed prior to August 11, 2015 are granted a variance as to the distance from the bulkhead and general design layout. In the event new construction or repairs are performed out of compliance, the District shall have the right to perform modifications, repairs, maintenance and/or demolition to docks, wharves, boat lifts, boat slips, pilings, seawalls, and/or bulkheads at the property owners' expense. This shall include removal of any obstruction located in the Waterway, including but not limited to pilings, fixed docks, boat lifts, and/or submerged vessels.
- 4.2 The District shall have the right at the property owner's expense to remove any submerged vessel or submerged dock after written notification from the District to the property owner, and provided the property owner has not taken corrective action within 30 days.
- 4.3 All costs incurred by the District shall constitute an assessment against the property owner. The District shall the right to enforce the assessment in the matter provided for in Ordinance 2010-725 and Ordinance 2015-233.



**HARBOUR WATERWAY SPECIAL DISTRICT  
2019 DREDGING PROJECT**

BID OPENING DATE: June 14, 2019 at 12:15 pm

RECORDED BY: Stanley H Pipes	BID TABULATION	CONTACT	TELEPHONE
Branche Diversified	\$ 549,000	Lance Young	(904) 570-0394
Dredgit Corp	\$ 889,700	T. Jared Mark	(713) 787-0903
Dredge America	\$ 995,000	Don McDougal	(816) 741-7882
Ferreira Construction	\$ 1,998,050	John Ciabattari	(772) 286-5123

WITNESSES:

DATE

Stanley H. Pipes      ~~Stanley H Pipes~~      6/14/19  
 Michelle O'Rourke      Michelle O'Rourke      6/14/19

**HARBOUR WATERWAY SPECIAL DISTRICT  
ACCEPTANCE REACH & CHANNEL WIDTH  
APPENDIX A**

July 18, 2018  
ARC Job # 18-07-14

CHANNEL	STATION	CHANNEL WIDTH	CUBIC YARDS OF MATERIAL REMOVED			DREDGING COST ESTIMATE
			-5 MLW	OVERDEPTH	TOTAL	
<b>ACCEPTANCE REACH 1</b>						
CHANNEL 1A EXTENSION	-10+00					
CHANNEL 1A	0+00	100	2,948	8,195	11,143	\$ 9.15
CHANNEL 1A	8+00	100	3,496	8,889	12,385	101,961
CHANNEL 1A	16+00	100	6,513	8,889	15,402	113,319
			12,957	25,973	38,930	140,925
						356,205
<b>ACCEPTANCE REACH 2</b>						
CHANNEL 1A	16+00	100	6,845	6,667	13,512	123,634
CHANNEL 1A	22+00	100	1,227	2,222	3,449	31,562
CHANNEL 1B	24+00.86	100	4,957	10,000	14,957	136,857
			13,029	18,889	31,918	292,053
<b>ACCEPTANCE REACH 3</b>						
CHANNEL 2A	00+00	50	1,957	3,084	5,041	46,129
CHANNEL 2B	08+50	50	1,728	1,725	3,453	31,595
CHANNEL 2C	13+00	50	342	1,546	1,887	17,268
CHANNEL 2D	16+50	50	363	3,380	3,743	34,249
CHANNEL 3A	00+00	50	234	2,593	2,827	25,867
CHANNEL 3B	08+00	50	292	3,827	4,118	37,682
			4,916	16,154	21,070	192,789
<b>TOTAL MATERIAL AVAILABLE (cu yds)</b>			<b>30,902</b>	<b>61,015</b>	<b>91,918</b>	<b>\$ 841,047</b>



# **WARNING DO NOT ENTER**

**DREDGING OPERATIONS  
IN PROCESS**

**SUBMERGED PIPELINE OBSTRUCTS  
ACCESS TO CANAL & CHANNEL**

**CANAL WILL REOPEN IN DECEMBER, 2019**

3 feet

2 feet wide

Notes:

Overall dimension - 2ft x 3ft (adjust as required)

White border - 1 inch wide

Red borders - 3 inches wide

**HARBOUR WATERWAY SPECIAL DISTRICT  
RESOLUTION NO. 2019-15**

**A RESOLUTION OF THE HARBOUR WATERWAY SPECIAL DISTRICT,  
DUVAL COUNTY, FLORIDA, APPROVING THE NEGOTIATION AND  
EXECUTION OF A CONTRACT WITH BRANCE DIVERSIFIED INC., TO  
PROVIDE DREDGING SERVICES; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Harbour Waterway Special District (“HWSD”), was established through City of Jacksonville Ordinance No. 2010-725-E (“Ordinance”) and given responsibility therein for maintenance of the system of canals located within the boundaries of the HWSD ; and

WHEREAS, the HWSD has completed a competitive bidding process to select a contractor to undertake a dredging project (“Project”) for the HWSD; and

WHEREAS, Brance Diversified Inc., a Florida corporation qualified to do business in the State of Florida submitted the lowest qualifying bid in response to the HWSD’s invitation to bid (“ITB”) for the Project; and


WHEREAS, the Board of Supervisors (“Board”) of the HWSD selected Brance Diversified’s bid for the Project and now wishes to enter into a contract with Brance Diversified, Inc., to undertake and complete the Project as described in its ITD.

NOW THEREFORE, BE IT RESOLVED by the Board of the HWSD:

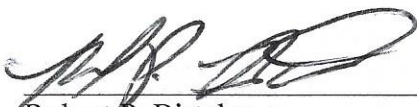
Section 1. The Chairman of the Board, the Secretary/Treasurer or the District Manager is hereby authorized to negotiate and execute the contract attached hereto as Exhibit “A” with Brance Diversified, Inc., for the services described therein.

Section 2. This Resolution shall become effective upon adoption.

Passed and Adopted this 9th day of July, 2019.

  
\_\_\_\_\_  
Michael A. Levi  
Board Chair

Attest:

  
\_\_\_\_\_  
Robert P. Birtalan  
Board Secretary / Treasurer



**HARBOUR WATERWAY SPECIAL DISTRICT  
RESOLUTION NO. 2019-14**

**A RESOLUTION OF THE HARBOUR WATERWAY SPECIAL DISTRICT,  
DUVAL COUNTY, FLORIDA, ADOPTING A NON-AD VALOREM  
ASSESSMENT ROLL FOR 2019 AND LEVYING NON-AD VALOREM  
ASSESSMENTS ON LOTS AND PARCELS IN THE DISTRICT;  
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, on February 7, 2012, the Board of Supervisors (“Board”) of the Harbour Waterway Special District (“HWSD”) approved a duly noticed Resolution adopting the Uniform Method for Collecting Non-Ad Valorem Assessments, in conformance with Section 197.3632, Florida Statutes; and

WHEREAS, on June 24, 2019, a notice was published in a newspaper of general circulation in Duval County, Florida, giving notice of the date, time and location at which a public hearing would be conducted to consider adoption of a Resolution approving the non-ad valorem Roll for the HWSD as well as imposing non-ad valorem assessments on the lots and parcels in the HWSD for fiscal year 2019-2020; and

WHEREAS, a public hearing was conducted on this date, consistent with the notice provided by publication, at which testimony was received by the Board of Supervisors for the HWSD (“Board”) regarding the proposed non-ad valorem assessments on lots and parcels in the HWSD; and

WHEREAS, the Board finds that the purpose of the non-ad valorem assessments approved through this Resolution is to provide funds for conducting maintenance dredging of the system of canals located in the HWSD and to dispose of the dredged material removed from the canal system in connection with the maintenance dredging, a purpose consistent with the authority given to the HWSD in City of Jacksonville Ordinance No. 2010-725-E; and

WHEREAS, the Board finds that the non-ad valorem assessments approved through this Resolution, which are the same as the non-ad valorem assessments imposed for fiscal year 2018-2019, will benefit all properties assessed as a consequence of the maintenance dredging project and further finds that the non-ad valorem assessment approved through this Resolution is fairly and equitably apportioned among the properties receiving the benefit of the maintenance dredging project to be funded through the assessment.

**NOW THEREFORE**, Be it Resolved by the Board of the HWSD that:


Section 1. The Non-Ad Valorem Assessment Roll attached hereto as Exhibit "A" is hereby certified and the assessments specified thereon are adopted for the lots and parcels listed thereon for Fiscal Year 2019-2020.

Section 2. This Resolution shall become effective upon adoption.

Passed and Adopted this 9th day of July, 2019.

  
\_\_\_\_\_  
Michael A. Levi  
Board Chair

Attest:

  
\_\_\_\_\_  
Robert P. Birtalan  
Board Secretary / Treasurer



# HARBOUR WATERWAY SPECIAL DISTRICT

## PROPOSED - 2019 NON-AD VALOREM TAX

CDD/SD CODE	STRAP	MARKET VALUE	TAXABLE	OWNER	LOCATION_ADDRESS	NON AD ASSESSMENT
HWSD1	R-160265-1005	\$325,042	\$193,595	WHITE HOUSTON R	11026 HARBOR CAY CT	\$ 2,000.00
HWSD1	R-160266-1150	\$0	\$0	HARBOUR NORTH PARK ASSOCIATION INC	4639 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160266-1160	\$377,981	\$310,678	PADGETT DON G J	11066 HARBOR CAY CT	\$ 2,000.00
HWSD1	R-160266-1180	\$99,360	\$99,360	NELSON JOHN L	0 HARBOR CAY CT	\$ 2,000.00
HWSD1	R-160266-1200	\$417,564	\$264,141	BROCK LINDSEY C III	11042 HARBOR CAY CT	\$ 2,000.00
HWSD1	R-160266-2008	\$421,315	\$330,241	GRIMM CHAD ET AL	4206 HARBOUR ISLAND DR	\$ 500.00
HWSD1	R-160266-2016	\$317,769	\$258,919	BINGHAM ROBERT	4230 HARBOUR ISLAND DR	\$ 500.00
HWSD1	R-160266-2020	\$349,900	\$290,850	DAVIS GLENN R	4308 HARBOUR ISLAND DR	\$ 750.00
HWSD1	R-160266-2024	\$479,370	\$415,351	WILLIAMS JUDD ET AL	4322 HARBOUR ISLAND DR	\$ 500.00
HWSD1	R-160266-2025	\$435,803	\$315,122	REGAN DAVID M	4330 HARBOUR ISLAND DR	\$ 750.00
HWSD1	R-160266-2028	\$807,226	\$807,226	LE NHUT T	4459 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2030	\$412,066	\$331,413	BRAMLITT IRA WAYNE ET AL	4453 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2032	\$515,144	\$515,144	HUMPHREYS MARK D	4447 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2034	\$373,906	\$273,061	BURDIAN STEPHEN V	4439 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2036	\$610,094	\$560,094	CRUZ ANTHONY ALBERT	4431 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2038	\$500,162	\$500,162	ARCHIPELAGO IMMOBILLEN LLC	4425 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2040	\$628,083	\$567,599	BRANDENBURG BETTY M ET AL	4419 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2042	\$350,171	\$288,232	MALONE SCOTT	4413 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2044	\$533,741	\$398,798	TODD MARK E	4407 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2046	\$393,491	\$270,267	MADSEN MARY C	4343 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2048	\$401,876	\$287,061	LUEDERS LIVING TRUST	4337 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2050	\$396,616	\$285,677	WHITE JAMES A	4331 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2052	\$391,328	\$341,328	JONES AMANDA N	4325 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2054	\$352,478	\$289,598	BILYARD RICHARD J II	4317 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2055	\$655,970	\$655,970	HILL MOSS LISA LOUISE LIFE ESTATE	4311 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2058	\$238,306	\$186,858	BONEY CHERYL LYNN	4305 HARBOUR ISLAND DR	\$ 1,000.00
HWSD1	R-160266-2060	\$428,389	\$315,056	FERRARO ALBERT J JR	11187 SCHOONER CT	\$ 2,000.00
HWSD1	R-160266-2062	\$475,245	\$391,605	BIRTALAN ROBERT P	11191 SCHOONER CT	\$ 2,000.00
HWSD1	R-160266-2064	\$424,021	\$295,919	DORIS MARK J	11194 SCHOONER CT	\$ 2,000.00
HWSD1	R-160266-2066	\$399,003	\$399,003	JONES MICHAEL P	11188 SCHOONER CT	\$ 2,000.00
HWSD1	R-160266-2068	\$346,588	\$346,588	VONGSAY THONGPHAT ET AL	4229 HARBOUR ISLAND DR	\$ 1,000.00
HWSD1	R-160266-2070	\$354,043	\$292,517	BAILEY ROBERT E	4225 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2072	\$598,369	\$534,398	TYE DANIEL M	4221 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2074	\$470,504	\$353,651	WARREN GEORGE WAYNE TRUST ET AL	4215 HARBOUR ISLAND DR	\$ 2,000.00



# HARBOUR WATERWAY SPECIAL DISTRICT

## PROPOSED - 2019 NON-AD VALOREM TAX

CDD/SD CODE	STRAP	MARKET VALUE	TAXABLE	OWNER	LOCATION_ADDRESS	NON AD ASSESSMENT
HWSD1	R-160266-2076	\$374,446	\$309,216	WILLANDT LIVING TRUST	4211 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2078	\$396,537	\$333,013	MOLITORIS MICHAEL J	4205 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160266-2080	\$459,614	\$459,614	TOMLINE DARLENE	4201 HARBOUR ISLAND DR	\$ 2,000.00
HWSD1	R-160583-0010	\$341,200	\$291,200	CARLISLE JOHN ATTICUS	11338 BEACON DR	\$ 2,000.00
HWSD1	R-160583-0020	\$362,760	\$275,700	WHITE ROSANNE J	11308 BEACON DR	\$ 2,000.00
HWSD1	R-160583-0030	\$326,473	\$148,917	HUDSON DONALD R	11268 BEACON DR	\$ 2,000.00
HWSD1	R-160583-0040	\$343,008	\$343,008	CARROLL FRANK J	11250 BEACON DR	\$ 2,000.00
HWSD1	R-160583-0050	\$371,292	\$294,246	BLANTON CHRISTOPHER J	11240 BEACON DR	\$ 2,000.00
HWSD1	R-160583-0060	\$458,529	\$165,089	HARRELL OTIS C	11230 BEACON DR	\$ 2,000.00
HWSD1	R-160619-0000	\$482,642	\$0	LOVELY WALLACE G	11350 BEACON DR	\$ 2,000.00
HWSD1	R-160620-0000	\$331,815	\$164,913	WEST PATRICIA A TRUST	11420 STARBOARD DR	\$ 2,000.00
HWSD1	R-160621-0000	\$294,125	\$223,803	JACKSON RONALD T	11430 STARBOARD DR	\$ 2,000.00
HWSD1	R-160622-0000	\$294,048	\$149,126	MCMILLAN WILLIAM M	11440 STARBOARD DR	\$ 2,000.00
HWSD1	R-160623-0000	\$366,392	\$288,080	MANDER DONNA ET AL	11452 STARBOARD DR	\$ 2,000.00
HWSD1	R-160624-0000	\$328,402	\$278,402	MORGAN GLENN A	11462 STARBOARD DR	\$ 2,000.00
HWSD1	R-160625-0000	\$267,375	\$202,709	BRYAN PATRICK	11474 STARBOARD DR	\$ 2,000.00
HWSD1	R-160626-0000	\$281,055	\$231,055	ANDERSON JOHN	11506 STARBOARD DR	\$ 2,000.00
HWSD1	R-160627-0000	\$338,668	\$222,165	HARRIS ROGER L JR	11518 STARBOARD DR	\$ 2,000.00
HWSD1	R-160628-0000	\$287,185	\$287,185	HARRIS ROGER LELAND JR	11528 STARBOARD DR	\$ 2,000.00
HWSD1	R-160628-0010	\$370,794	\$231,053	MILL SHORT OF AN HEIR REVOCABLE TRUST	11540 STARBOARD DR	\$ 2,000.00
HWSD1	R-160629-0000	\$421,511	\$254,580	PIPES STANLEY H JR	11554 STARBOARD DR	\$ 2,000.00
HWSD1	R-160661-0012	\$376,785	\$207,254	HUNSAKER JANNETTE	11541 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0014	\$364,227	\$263,337	BAGLINO JOSPEH B	11529 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0016	\$366,302	\$222,789	NEWMAN RAYMOND H	11517 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0018	\$359,517	\$260,520	WELLBORN EUGENE D	11505 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0020	\$337,218	\$287,218	ENGLE JOANNA MYERS	11441 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0022	\$366,545	\$164,115	METTKE J PAUL	11429 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0024	\$332,298	\$262,613	BARRANCO JOHN CHARLES JR	11415 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0026	\$326,018	\$253,792	LEVANDER THOMAS JOSEPH	11401 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0028	\$307,491	\$231,637	CHUPP HEIDI	11347 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0030	\$437,780	\$387,780	KEELER MICHAEL T	11333 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0032	\$385,261	\$153,768	BOND NEVA F ET AL	11319 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0034	\$319,789	\$177,998	KOIVISTO JAMES H	11305 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0036	\$376,020	\$298,520	CARLSON ROBERT D	11267 PORTSIDE DR	\$ 2,000.00



# HARBOR WATERWAY SPECIAL DISTRICT

## PROPOSED - 2019 NON-AD VALOREM TAX

CDD/SD CODE	STRAP	MARKET VALUE	TAXABLE	OWNER	LOCATION_ADDRESS	NON AD ASSESSMENT
HWSD1	R-160661-0038	\$410,318	\$237,756	KETCHUM PATRICIA J	11257 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0040	\$372,184	\$305,140	COTES BARBARA L	11245 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0042	\$362,363	\$233,513	MACCURRECH CAROL C B/E	11231 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0075	\$562,464	\$280,083	ANDERSON BRUCE L	11211 PORTSIDE DR	\$ 2,000.00
HWSD1	R-160661-0300	\$381,104	\$237,561	MARSHALL ALAN M	4224 LEEWARD PT	\$ 2,000.00
HWSD1	R-160661-0305	\$494,348	\$413,987	WHITE LANNIE D	4210 LEEWARD PT	\$ 2,000.00
HWSD1	R-160661-0308	\$411,238	\$323,115	GIBSON TERRY L	4174 LEEWARD PT	\$ 2,000.00
HWSD1	R-160661-0310	\$395,922	\$233,034	FITZPATRICK MILDRED M TRUST	4156 LEEWARD PT	\$ 2,000.00
HWSD1	R-160671-0060	\$418,124	\$168,579	BAISDEN MARILYN M	4410 BEACON DR	\$ 2,000.00
HWSD1	R-160671-0070	\$411,583	\$190,088	JOYCE HAYES TRUST	4418 W BEACON DR	\$ 2,000.00
HWSD1	R-160677-0070	\$381,408	\$381,408	FREUND BRUCE A	4426 W BEACON DR	\$ 2,000.00
HWSD1	R-160677-0080	\$386,622	\$279,715	FORNOS RICARDO	4434 W BEACON DR	\$ 2,000.00
HWSD1	R-160677-0090	\$532,925	\$532,925	CHUN CONRAD C	4450 W BEACON DR	\$ 2,000.00
HWSD1	R-160677-0100	\$378,854	\$306,370	WINKLER GREGORY F	4458 W BEACON DR	\$ 2,000.00
HWSD1	R-160684-5026	\$4	\$4	BARBER ANDREA LYNN	0 HARBOR CAY CT	\$ -
HWSD1	R-160684-5028	\$16,676	\$16,676	WILLIAMS STACIS	0 HARBOR CAY CT	\$ -
HWSD1	R-160684-5033	\$945,247	\$889,958	WILLIAMS STACIS	11000 HARBOR CAY CT	\$ 2,000.00
HWSD1	R-160684-5035	\$573,542	\$425,325	RIVENBURGH CHRISTINA	11002 HARBOR CAY CT	\$ 2,000.00
HWSD1	R-160684-5045	\$368,821	\$368,821	KEANE CHRISTOPHER MARK	11018 HARBOR CAY CT	\$ 2,000.00
HWSD1	R-160684-5050	\$332,564	\$332,564	WHALEY MAARSHALL ET AL	11034 HARBOR CAY CT	\$ 2,000.00
HWSD1	R-160684-7021	\$385,281	\$335,281	MARTIN GARY DON	4456 BAY HARBOUR DR	\$ 2,000.00
HWSD1	R-160684-7024	\$326,025	\$183,452	ST GERMAIN PETER ALBERT	4464 BAY HARBOUR DR	\$ 2,000.00
HWSD1	R-160684-7027	\$418,614	\$269,704	LAVELLE CHRISTOPHER A	4472 BAY HARBOUR DR	\$ 2,000.00
HWSD1	R-160684-7051	\$465,696	\$302,128	CARTER JERRY W	4455 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7054	\$357,112	\$271,711	DELUCIA J WAYNE	4449 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7057	\$412,225	\$260,604	SHELPER MARGARET S	4452 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7060	\$430,929	\$284,184	GREEN TINA C	4460 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7063	\$573,436	\$465,316	MCANENY LEONARD WILLIAM	4468 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7066	\$353,632	\$256,036	ADDITON ROBERT JOHN	4476 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7069	\$356,934	\$356,934	HALE LARRY G	4484 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7072	\$549,979	\$353,351	POOLE STANLEY O	4492 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7075	\$514,010	\$347,414	PEPER RICHARD C JR	4510 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7078	\$329,551	\$248,102	DOHERTY JOANNE K	4518 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7104	\$352,138	\$352,138	SWANSON TRUST	4526 HARBOUR NORTH CT	\$ 2,000.00

**HARBOUR WATERWAY SPECIAL DISTRICT  
PROPOSED - 2019 NON-AD VALOREM TAX**

CDD/SD CODE	STRAP	MARKET VALUE	TAXABLE	OWNER	LOCATION_ADDRESS	NON AD ASSESSMENT
HWSD1	R-160684-7106	\$329,091	\$256,687	WHITBECK KATHLEEN K	4534 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7108	\$472,510	\$300,551	MCDILL AUDREY A	4544 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7110	\$440,218	\$306,698	LEVI MICHAEL A	4552 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7112	\$344,044	\$262,589	DEEN CYNTHIA B	4560 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7114	\$385,373	\$244,488	JONES KEVIN J	4574 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7116	\$459,418	\$306,574	MCCLAIN CLYDE D JR	4596 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7205	\$341,008	\$341,008	CREGAR ROBERT	4620 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7210	\$375,808	\$375,808	GREEN EARTH II LLC	4628 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7215	\$474,331	\$474,331	D&G LAND TRUST	4636 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7220	\$365,536	\$279,550	WHITE JAMES M LIVING TRUST	4644 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7225	\$356,232	\$273,552	STEVENS DIANA L LIFE ESTATE	4650 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7230	\$597,649	\$407,092	BRANDE MICHAEL L	4658 HARBOUR NORTH CT	\$ 2,000.00
HWSD1	R-160684-7235	\$483,145	\$483,145	STEARNS ROBERT	4666 HARBOUR NORTH CT	\$ 2,000.00
						<u>\$ 215,000.00</u>

*\$ 219,000.00*  
*As amended*





### CERTIFICATE TO NON-AD VALOREM ASSESSMENT ROLL

I, the undersigned, hereby certify that I am the Chairman of the Board, or authorized agent of Harbour Waterway Special District, located in Duval  County, Florida; as such, I have satisfied myself that all property included or includable on the Non-Ad Valorem Assessment Roll for the aforesaid county is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I further certify that, upon completion of this certificate and the attachment of same to the herein described Non-Ad Valorem Assessment Roll as part thereof, said Non-Ad Valorem Assessment Roll will be delivered to the Tax Collector of this county.

In witness whereof, I have subscribed this certificate and caused the same to be attached to and made a part of the above described Non-Ad Valorem Assessment Roll this the 24 day of July , 2019 year.

*Stanley H. Pipes*  
Chairman of the Board of authorized agent  
of Harbour Waterway Special District  
Name of local government  
Duval  County, Florida

# HARBOUR WATERWAY SPECIAL DISTRICT

## 2018 NON-AD VALOREM ASSESSMENT - DISTRIBUTION REPORT

6/30/2019

DATE	GROSS TAX	EARLY PAYMENT DISCOUNT	NET TAX	TC FEE	PA FEE	DISTRIBUTION
<b>NOVEMBER</b>						
1 - 09	18,000.00	(720.00)	17,280.00	(345.60)	(259.20)	16,675.20
10 - 19	14,504.01	(575.12)	13,928.89	(278.58)	(208.93)	13,441.38
20 - 30	125,500.00	(5,020.00)	120,480.00	(2,409.60)	(1,807.20)	116,263.20
<b>DECEMBER</b>						
1 - 07	16,504.01	(640.00)	15,864.01	(317.28)	(237.96)	15,308.77
08 - 17	9,630.13	(278.79)	9,351.34	(187.03)	(140.27)	9,024.04
18 - 31	4,504.11	(135.12)	4,368.99	(87.38)	(65.53)	4,216.08
<b>JANUARY</b>						
1 - 15	2,000.00	(40.00)	1,960.00	(39.20)	(29.40)	1,891.40
16 - 31	2,000.00	(40.00)	1,960.00	(39.20)	(29.40)	1,891.40
<b>February</b>						
1 - 12	N / A					
13 - 28	2,000.00	(20.00)	1,980.00	(39.60)	(29.70)	1,910.70
<b>March</b>						
1 - 15	504.11	-	504.11	(10.08)	(7.56)	486.47
16 - 31	4,761.31	-	4,761.31	(42.53)	(31.89)	4,686.89
<b>April</b>						
1 - 15	4,000.00	120.00	4,120.00	(135.10)	(101.33)	3,883.57
16 - 30	5,000.00	150.00	5,150.00	(103.00)	(77.25)	4,969.75
<b>May</b>						
1 - 16	2,000.00	60.00	2,060.00	(41.20)	(30.90)	1,987.90
17 - 31						
<b>June</b>						
1 - 30	4,000.00	120.00	4,120.00	(82.40)	(61.80)	3,975.80
<b>July - August</b>						
1 - 31						
<b>September</b>						
1 - 30						
<i>Unpaid Assessments</i>						
	92.32					
<b>TOTAL DISTRIBUTION:</b>	<b>214,907.68</b>	<b>(7,019.03)</b>	<b>207,888.65</b>	<b>(4,157.78)</b>	<b>(3,118.33)</b>	<b>\$ 200,612.54</b>
% Collected	100.0%					
<b>TOTAL TAX BILLED</b>	<b>215,000.00</b>					



**Harbour Waterway Special District**  
**Profit & Loss**  
 July 2018 through June 2019

	Jul '18 - Jun 19
<b>Income</b>	
325.200 · Special Assessments - Serv Char	
325.218 · Non-Ad Valorem Tax 2018	199,067.55
<b>Total 325.200 · Special Assessments - Serv Char</b>	<b>199,067.55</b>
<b>Total Income</b>	<b>199,067.55</b>
<b>Gross Profit</b>	<b>199,067.55</b>
<b>Expense</b>	
<b>537.10 · Personnel Services</b>	
537.13 · Salaries & Wages	28,748.33
537.21 · FICA Taxes	
537.211 · Social Security Company	1,782.40
537.213 · Medicare Company	416.85
<b>Total 537.21 · FICA Taxes</b>	<b>2,199.25</b>
537.25 · Unemployment Insurance	
537.251 · Federal Unemployment Insurance	42.00
537.252 · Florida Unemployment Insurance	189.00
<b>Total 537.25 · Unemployment Insurance</b>	<b>231.00</b>
<b>Total 537.10 · Personnel Services</b>	<b>31,178.58</b>
<b>537.30 · Conservation and Resource Mgt</b>	
537.302 · Marine Surveyor	5,050.00
537.304 · Spoil Site Fees	549.00
<b>Total 537.30 · Conservation and Resource Mgt</b>	<b>5,599.00</b>
<b>537.31 · Professional Services</b>	
537.311 · Legal	24,786.20
537.312 · Administrative Services	2,175.00
<b>Total 537.31 · Professional Services</b>	<b>26,961.20</b>
<b>537.32 · Accounting &amp; Audit Services</b>	3,380.85
<b>537.41 · Communication Services</b>	239.86
<b>537.44 · Rentals and Leases</b>	1,600.00
<b>537.45 · Insurance</b>	4,785.55
<b>537.47 · Printing &amp; Binding</b>	92.65
<b>537.48 · Promotional &amp; Legal Advertising</b>	558.88
<b>537.49 · Other Current Charges</b>	
537.491 · Bank Fees & Charges	28.00
<b>Total 537.49 · Other Current Charges</b>	<b>28.00</b>
<b>537.51 · Office Supplies</b>	658.92
<b>537.54 · Publications and Memberships</b>	925.00
<b>537.59 · Depreciation</b>	
537.593 · Depreciation - Equipment	372.36
<b>Total 537.59 · Depreciation</b>	<b>372.36</b>
<b>537.72 · Debt Serv - Interest</b>	
537.723 · Interest Expense - Series 2018	20,040.91
<b>Total 537.72 · Debt Serv - Interest</b>	<b>20,040.91</b>
<b>Total Expense</b>	<b>96,421.76</b>
<b>Net Income</b>	<b>102,645.79</b>

## Harbour Waterway Special District

07/19/19

## Balance Sheet

Accrual Basis

As of June 30, 2019

	<u>Jun 30, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
101.000 · Cash in Bank	
101.010 · BB&T Checking	899,831.17
101.050 · BB&T Certificate of Deposit	250,000.00
<b>Total 101.000 · Cash in Bank</b>	<u>1,149,831.17</u>
<b>Total Checking/Savings</b>	1,149,831.17
<b>Accounts Receivable</b>	
121.000 · Assessments Receivable	1,275.00
<b>Total Accounts Receivable</b>	<u>1,275.00</u>
<b>Other Current Assets</b>	
155.000 · Prepaid Items	
155.001 · Prepaid Insurance	1,227.75
<b>Total 155.000 · Prepaid Items</b>	<u>1,227.75</u>
<b>Total Other Current Assets</b>	<u>1,227.75</u>
<b>Total Current Assets</b>	<u>1,152,333.92</u>
<b>Fixed Assets</b>	
161.900 · Land	
161.901 · Reed Island - Parcel # 160259	300,000.00
161.902 · Reed Island - Parcel # 160258	95,017.50
<b>Total 161.900 · Land</b>	<u>395,017.50</u>
166.900 · Equipment	3,723.49
167.900 · Accumulated Depreciation - Equi	-372.36
<b>Total Fixed Assets</b>	<u>398,368.63</u>
<b>Other Assets</b>	
156.900 · Assets - Non-Current	
156.909 · Tax Certificates	235.08
<b>Total 156.900 · Assets - Non-Current</b>	<u>235.08</u>
<b>Total Other Assets</b>	<u>235.08</u>
<b>TOTAL ASSETS</b>	<u><u>1,550,937.63</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
202.000 · Accounts Payable	4,593.00
<b>Total Accounts Payable</b>	<u>4,593.00</u>
<b>Other Current Liabilities</b>	
203.000 · Notes & Loans Payable - Current	
203.003 · Revenue Note_Series 2018_Cur	38,327.90
<b>Total 203.000 · Notes &amp; Loans Payable - Current</b>	<u>38,327.90</u>
2110 · Direct Deposit Liabilities	5,662.73
215.000 · Accrued Interest Payable	
215.003 · Accrued Int Payable_Series 2018	3,109.66
<b>Total 215.000 · Accrued Interest Payable</b>	<u>3,109.66</u>



Harbour Waterway Special District  
**Balance Sheet**  
As of June 30, 2019

	<u>Jun 30, 19</u>
220.000 · Customer Deposits	
220.010 · Deposit - RIM License	843,750.00
<b>Total 220.000 · Customer Deposits</b>	<b>843,750.00</b>
229.000 · Personnel Current Liabilities	
229.21 · FICA Taxes	
229.211 · Social Security Company	1,308.20
229.212 · Social Security Employee	1,308.20
229.213 · Medicare Company	305.95
229.214 · Medicare Employee	305.95
<b>Total 229.21 · FICA Taxes</b>	<b>3,228.30</b>
229.49 · Federal Withholding Employee	2,746.00
<b>Total 229.000 · Personnel Current Liabilities</b>	<b>5,974.30</b>
<b>Total Other Current Liabilities</b>	<b>896,824.59</b>
<b>Total Current Liabilities</b>	<b>901,417.59</b>
Long Term Liabilities	
203.900 · Notes & Loans Payable - Long Te	
203.903 · Revenue Note - 2018 Series	375,694.45
<b>Total 203.900 · Notes &amp; Loans Payable - Long Te</b>	<b>375,694.45</b>
<b>Total Long Term Liabilities</b>	<b>375,694.45</b>
<b>Total Liabilities</b>	<b>1,277,112.04</b>
Equity	
320000 · Retained Earnings	171,179.80
Net Income	102,645.79
<b>Total Equity</b>	<b>273,825.59</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,550,937.63</b>

**HARBOUR WATERWAY SPECIAL DISTRICT**

Motion to Disburse Funds:

Tuesday, July 9, 2019

Date	Num	Description	Memo	Amount
<b>CURRENT ASSETS</b>				
5/31/2019		<b>BB&amp;T CHECKING ACCOUNT</b>	<b>BEGINNING BALANCE</b>	<b>\$ 904,099.31</b>
		TAX DEPOSITS	June 1 - 30	3,975.80
<b>TOTAL CURRENT ASSETS</b>				<b>\$ 908,075.11</b>
<b>CLEARED DISBURSEMENTS</b>				
6/11/2019	1311	Resurrection Episcopal Church	HWSD - Meeting Place (June 11)	(100.00)
6/11/2019	1309	Caroline Birtalan	HWSD - Administrative Services (May 7 & 11)	(300.00)
6/11/2019	1310	Lewis Longman & Walker	HWSD - Legal Services (May Billing)	(3,110.20)
6/11/2019	Direct Dep	Stanley Pipes	HWSD - District Manager 50.25 hrs - (May billing)	(4,026.58)
6/21/2019	Debit	BB&T - Bank Charge	Service Charge	(18.00)
6/11/2019	1307	Stanley Pipes	HWSD - Web Hosting 2nd Qtr, Meeting Notice 5/17, Bid Notice Dredging Project	(140.16)
6/28/2019	1312	Justin Pipes	COJ Park Property - Temp Labor	(549.00)
				-
<b>DISBURSEMENTS - SubTotal</b>				<b>(8,243.94)</b>
6/30/2019	<b>TOTAL ENDING BALANCE</b>			<b>\$ 899,831.17</b>
<b>OUTSTANDING DISBURSEMENTS / DEPOSITS</b>				
6/30/2019	Direct Dep	Stanley Pipes	HWSD - District Manager 73.5 hrs - (June billing)	(5,662.73)
<b>SubTotal</b>				<b>(5,662.73)</b>
<b>REQUESTED DISBURSEMENTS</b>				
7/9/2019	1315	Resurrection Episcopal Church	HWSD - Meeting Place (July 9 & 16, 2019)	(300.00)
7/9/2019	1313	Caroline Birtalan	HWSD - Administrative Services (June 11)	(150.00)
7/9/2019	1314	Lewis Longman & Walker	HWSD - Legal Services (June Billing)	(1,150.00)
7/9/2019	1316	Stanley Pipes	HWSD - Legal Notices & work on COJ Park Property	(1,029.77)
<b>PLANNED DISBURSEMENTS OVER THE NEXT 6 MONTHS</b>				
7/31/2019		Stanley Pipes	2019 Dredging Project - Signage, misc: up to	(2,500.00)
7/31/2019		Arc Surveying	2019 Dredging Project - Marine Surveys	(20,000.00)
7/31/2019		Tirhas Berhane Gebremedhin	Purchase Parcel 160265 (\$13,000 ) plus closing costs	(13,500.00)
7/31/2019		LG2 Environmental Solutions	Tamarix Survey of COJ Park Property	(3,800.00)
7/31/2019		Equipment Rentals / Labor/ Supplies	COJ Park Development: up to	(35,000.00)
<b>TOTAL REQUESTED DISBURSEMENT:</b>				<b>\$ (77,429.77)</b>
<b>BALANCE SUBTOTAL</b>				<b>\$ 816,738.67</b>
<b>PROJECTED NET REVENUE FROM 2019 ASSESSMENT - after rebate</b>				<b>\$ 100,000.00</b>
2019 Assessment Collected as of 6-30-2019		\$	-	
<b>REED ISLAND SPOIL SITE</b>				
Clearing & Grubbing - 44 acres				<b>(160,000.00)</b>
<b>2019 DREDGING PROJECT - cubic yards dredged</b>				<b>95,000 9.15 (869,250.00)</b>
<b>PROJECTED DEBT SERVICE</b>				
5/1/2020	Interest Payment	Series 2018 Revenue Note - (Not due until after 2019 assessment)		(18,631.01)
5/1/2020	Principal Payment	Series 2018 Revenue Note - (Not due until after 2019 assessment)		(38,327.90)
<b>SPOIL SITE &amp; DEBT SERVICE EXPENSE:</b>				<b>\$ (1,086,208.91)</b>
<b>TOTAL HWSD DISPOSABLE FUNDS</b>				
<b>BB&amp;T CHECKING ACCOUNT</b>		<b>ENDING BALANCE after DISBURSEMENTS &amp; DEBT SERVICE</b>		<b>\$ (169,470.24)</b>
<b>BB&amp;T CERTIFICATE OF DEPOSIT</b>		<b>\$250,000 @ 2.0% for SIX MONTHS</b>		<b>\$ 250,000.00</b>
		<b>TOTAL AVAILABLE FUNDS - THRU APRIL, 2020</b>		<b>\$ 80,529.76</b>
<b>REED ISLAND MANAGEMENT</b>		<b>First License Payment due May 7, 2020</b>		<b>\$ 281,250.00</b>
		<b>TOTAL AVAILABLE FUNDS - AFTER MAY, 2020</b>		<b>\$ 361,779.76</b>