

**HARBOUR WATERWAY
SPECIAL DISTRICT
Agenda**

#

Tuesday
July 8, 2025
6:00 pm

Resurrection Episcopal Church
12355 Fort Caroline Rd.
Jacksonville, FL. 32225

- I. Introduction**
 - a. Call to Order
 - b. Roll Call / Quorum
- II. FY 2025-26 non-Ad Valorem Tax Assessment Public Hearing**
- III. Administrative**
 - a. Approval of Minutes
 - i. Minutes from June 10, 2025*
- IV. District Business**
 - a. JEA Tower Raising Project
 - b. Spoil Site Disposal Activity
 - i. Circle K Fuel Depot*
 - ii. Oasis Boat Yard*
 - c. Boat Ramp Renovation
 - i. USACE Permit Status*
 - ii. Replace bulkhead, replace fixed dock, Marina Gate, and boat ramp*
 - d. Waterway Rules & Regulations
 - i. Dock Approvals*
- V. Financial**
 - a. Resolution 2025-07, 2025 non-Ad Valorem Assessment
 - b. FY 2024-25 Annual Audit scheduled to begin
 - c. Approval to disburse funds
- VI. District Schedule**
 - a. Next Scheduled Board Meeting – *Thursday, August 14 2025*
- VII. Other Business**
 - a. Legal and Compliance Issues
- VIII. Comments and Questions from Audience**
- IX. Adjournment of HWSD Meeting**

HARBOUR WATERWAY SPECIAL DISTRICT

Meeting Minutes

Tuesday, July 8th, 2025

I. Introduction

The Harbour Waterway Special District (HSWD) meeting of the Board of Supervisors was held on July 8th, 2025, at Resurrection Episcopal Church. The meeting was called to order at 6:00 pm. In attendance were Rick Fornos, Mike Brande, Mark Todd, Bob Birtalan, Wally Lovely and District Manager Stanley Pipes. It was noted that there was a quorum present. Harbour Waterway attorney Wayne Flowers was present. Caroline Birtalan was present as recording secretary.

II. FY 2025-26 non -Ad Valorem Tax Assessment Public Hearing

The public hearing was opened at 6:15pm. No questions or comments were asked by the attending public. The hearing was closed at 6:17pm.

III. Administrative

Approval of minutes from June 10th, 2025 – A Motion was made to approve the meeting minutes; Motion Carried.

IV. District Business

JEA Tower raising project – After review, a motion was made to approve Resolution 2025-05; Motion Carried.

Spoil Site Disposal – The Oasis Boat yard has been approved for dredging. Additional new projects are currently in the works.

HWSD Marina- The boat ramp permit is currently in the final stages and is being reviewed by the US Fish and Wildlife. Our case has been assigned to an analyst and we are awaiting approval.

Southern Bulkhead Replacement- Fincantieri awaiting DOT approval for material removal at their shipyard.

Waterway rules and regulations- No current news.

V. Financial

A motion was made to approve Resolution 2025-07, 2025 non-Ad Valorem Assessment; Motion carried.

FY 2024-25 Audit – All necessary documents are being prepared to send to the FL Auditor General.

A motion was made to approve the requested disbursements for District Manager billing, Admin Services, legal services, meeting room, landscape services, IRS Tax, JEA- Marina utilities, annual audit, airline ticket to attend June 10th meeting, and Truist credit card payment, totaling \$13,932.60; Motion Carried.

The total available funds in the HWSD general fund account after disbursements as of June 30, 2025 is \$2,468,899.42. Total Projected Available funds after FY Operating and projected Project expenses through June, 2026 are \$2,034,529.72.

VI. District Schedule

The next meeting is scheduled for Thursday, August 14, 2025.

The HWSD meetings will now take place on the second **THURSDAY** of each month.

VII. Legal Business

VIII. Adjournment

No comments or questions from the public. The meeting was adjourned at 6:27 PM.

Respectfully Submitted,



Caroline Birtalan
Recording Secretary



Robert P. Birtalan
Secretary / Treasurer

**HARBOUR WATERWAY SPECIAL DISTRICT
RESOLUTION NO. 2025 - 07**

**A RESOLUTION OF THE HARBOUR WATERWAY SPECIAL DISTRICT,
DUVAL COUNTY, FLORIDA, ADOPTING A NON-AD VALOREM
ASSESSMENT ROLL FOR 2025 AND LEVYING NON-AD VALOREM
ASSESSMENTS ON LOTS AND PARCELS IN THE DISTRICT;
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, on February 7, 2012, the Board of Supervisors (“Board”) of the Harbour Waterway Special District (“HWSD”) approved a duly noticed Resolution adopting the Uniform Method for Collecting Non-Ad Valorem Assessments, in conformance with Section 197.3632, Florida Statutes; and

WHEREAS, on June 26, 2025, a notice was published in a newspaper of general circulation in Duval County, Florida, giving notice of the date, time and location at which a public hearing would be conducted to consider adoption of a Resolution approving the non-ad valorem Roll for the HWSD as well as imposing non-ad valorem assessments on the lots and parcels in the HWSD for fiscal year 2025-2026; and

WHEREAS, a public hearing was conducted on this date, consistent with the notice provided by publication, at which testimony was received by the Board of Supervisors for the HWSD (“Board”) regarding the proposed non-ad valorem assessments on lots and parcels in the HWSD; and

WHEREAS, the Board finds that the purpose of the non-ad valorem assessments approved through this Resolution is to provide funds for conducting maintenance dredging of the system of canals located in the HWSD and to dispose of the dredged material removed from the canal system in connection with the maintenance dredging, and provide access to the canal system by maintaining a marina on the waterway a purpose consistent with the authority given to the HWSD in City of Jacksonville Ordinance No. 2010-725-E; and

WHEREAS, the Board finds that the non-ad valorem assessments approved through this Resolution will benefit all properties assessed as a consequence of the maintenance dredging project and further finds that the non-ad valorem assessment approved through this Resolution is fairly and equitably apportioned among the properties receiving the benefit of the maintenance dredging project to be funded through the assessment.

NOW THEREFORE, Be it Resolved by the Board of the HWSD that:

Section 1. The Non-Ad Valorem Assessment Roll attached hereto as Exhibit "A" is hereby certified and the assessments specified thereon are adopted for the lots and parcels listed thereon for Fiscal Year 2025-2026.

Section 2. This Resolution shall become effective upon adoption.

Passed and Adopted this 8th day of July, 2025.


Ricardo Fornos
Board Chair

Attest:


Robert P. Birtalan
Board Secretary / Treasurer

HARBOUR WATERWAY SPECIAL DISTRICT

PROPOSED 2025 NON-AD VALOREM ASSESSMENT

#	STRAP	OWNER		LOCATION_ADDRESS	NON-AD ASSESSMENT
1	R-160258-0002	HARBOUR WATERWAY SPECIAL DISTRICT	0	W ASHLEY MANOR WAY	0.00
2	R-160259-0000	HARBOUR WATERWAY SPECIAL DISTRICT	0	W ASHLEY MANOR WAY	0.00
3	R-160264-0000	DYNAMIC HOMES OF NE FLORIDA INC	0	HARBOUR ISLAND DR	500.00
4	R-160265-0000	GEBREMEDHIN TIRHAS BERHANE	0	HARBOUR NORTH CT	2,000.00
5	R-160265-0025	BONEY WALTER T ET AL	0	HARBOUR NORTH CT	500.00
6	R-160265-1005	WHITE MILDRED G	11026	HARBOR CAY CT	2,000.00
7	R-160266-0000	LARRY DEAN TRUSTEE	0	HARBOUR WOODS RD	2,000.00
8	R-160266-0900	HARBOUR WATERWAY SPECIAL DISTRICT	0	HARBOUR NORTH CT	0.00
9	R-160266-1040	PINARD CHRISTOPHER C	4595	HARBOUR NORTH CT	0.00
10	R-160266-1150	HARBOUR WATERWAY SPECIAL DISTRICT	4639	HARBOUR NORTH CT	0.00
11	R-160266-1160	PADGETT DON G J	11066	HARBOR CAY CT	2,000.00
12	R-160266-1180	DRACIC ANES	11050	HARBOR CAY CT	2,000.00
13	R-160266-1200	BROCK LINDSEY C III	11042	HARBOR CAY CT	2,000.00
14	R-160266-2008	SHAEFFER WILLETTE	4206	HARBOUR ISLAND DR	500.00
15	R-160266-2016	DEBORAH H BROOME LIVING TRUST	4230	HARBOUR ISLAND DR	500.00
16	R-160266-2020	DAVIS GLENN R	4308	HARBOUR ISLAND DR	750.00
17	R-160266-2023	WALTON MELISSA R	0	HARBOUR ISLAND DR	500.00
18	R-160266-2024	WILLIAMS JUDD	4322	HARBOUR ISLAND DR	500.00
19	R-160266-2025	REGAN DAVID M	4330	HARBOUR ISLAND DR	750.00
20	R-160266-2026	LAND TRUST #160266-2026	0	HARBOUR ISLAND DR	500.00
21	R-160266-2027	RNAA LLC	0	HARBOUR ISLAND DR	500.00
22	R-160266-2028	LE NHUT T	4459	HARBOUR ISLAND DR	2,000.00
23	R-160266-2029	STALLINGS TOM C JR	0	HARBOUR ISLAND DR	500.00
24	R-160266-2030	LE NHUT TUAN	4453	HARBOUR ISLAND DR	2,000.00
25	R-160266-2032	HUMPHREYS MARK D	4447	HARBOUR ISLAND DR	2,000.00
26	R-160266-2034	BURDIAN STEPHEN VINCENT	4439	HARBOUR ISLAND DR	2,000.00
27	R-160266-2036	CRUZ ANTHONY ALBERT	4431	HARBOUR ISLAND DR	2,000.00
28	R-160266-2038	PALMER TIMOTHY A	4425	HARBOUR ISLAND DR	2,000.00
29	R-160266-2040	BRANDENBURG BETTY M ET AL	4419	HARBOUR ISLAND DR	2,000.00
30	R-160266-2042	CAUDLE AUBREY B	4413	HARBOUR ISLAND DR	2,000.00
31	R-160266-2044	TODD MARK E	4407	HARBOUR ISLAND DR	2,000.00
32	R-160266-2046	JOSEPH ROGERS	4343	HARBOUR ISLAND DR	2,000.00
33	R-160266-2048	LUEDERS LIVING TRUST	4337	HARBOUR ISLAND DR	2,000.00
34	R-160266-2050	SCHEEF CARL JOHN III	4331	HARBOUR ISLAND DR	2,000.00
35	R-160266-2052	JONES AMANDA N	4325	HARBOUR ISLAND DR	2,000.00
36	R-160266-2054	GIBBS ROBERT KINGSLEY JR	4317	HARBOUR ISLAND DR	2,000.00
37	R-160266-2055	ERIKSEN ANDREW BLAKE	4311	HARBOUR ISLAND DR	2,000.00
38	R-160266-2057	EDWARDS SANJAE E	4305	HARBOUR ISLAND DR	1,000.00
39	R-160266-2060	FERRARO ALBERT J JR	11187	SCHOONER CT	2,000.00
40	R-160266-2062	BIRTALAN ROBERT P	11191	SCHOONER CT	2,000.00
41	R-160266-2064	NAMASTE TRUST ET AL	11194	SCHOONER CT	2,000.00
42	R-160266-2066	JONES MICHAEL P	11188	SCHOONER CT	2,000.00
43	R-160266-2068	VONGSAY THONGPHAT ET AL	4229	HARBOUR ISLAND DR	1,000.00
44	R-160266-2070	BAILEY ROBERT E	4225	HARBOUR ISLAND DR	2,000.00
45	R-160266-2072	ITANI NAWAL ET AL	4221	HARBOUR ISLAND DR	2,000.00
46	R-160266-2074	WARREN GEORGE WAYNE TRUST ET AL	4215	HARBOUR ISLAND DR	2,000.00
47	R-160266-2076	WILLANDT LIVING TRUST	4211	HARBOUR ISLAND DR	2,000.00
48	R-160266-2078	MOLITORIS MICHAEL J	4205	HARBOUR ISLAND DR	2,000.00
49	R-160266-2080	TOMLINE DARLENE	4201	HARBOUR ISLAND DR	2,000.00
50	R-160583-0010	CANADAY JAMES A	11338	BEACON DR	2,000.00
51	R-160583-0020	BRUINSMA AUDREY ALLISON	11308	BEACON DR	2,000.00
52	R-160583-0030	HUDSON DONALD R	11268	BEACON DR	2,000.00
53	R-160583-0040	CARROLL FRANK J	11250	BEACON DR	2,000.00
54	R-160583-0050	BLANTON CHRISTOPHER J	11240	BEACON DR	2,000.00

HARBOUR WATERWAY SPECIAL DISTRICT

PROPOSED 2025 NON-AD VALOREM ASSESSMENT

#	STRAP	OWNER		LOCATION_ADDRESS	NON-AD ASSESSMENT
55	R-160583-0060	HARRELL OTIS C	11230	BEACON DR	2,000.00
56	R-160619-0000	LOVELY WALLACE G	11350	BEACON DR	2,000.00
57	R-160620-0000	WEST PATRICIA A TRUST	11420	STARBOARD DR	2,000.00
58	R-160621-0000	JACKSON RONALD T	11430	STARBOARD DR	2,000.00
59	R-160622-0000	MOREAU COREY R	11440	STARBOARD DR	2,000.00
60	R-160623-0000	FOXX LATEYA	11452	STARBOARD DR	2,000.00
61	R-160624-0000	MCFEELEY ROBERT	11462	STARBOARD DR	2,000.00
62	R-160625-0000	BRYAN PATRICK	11474	STARBOARD DR	2,000.00
63	R-160626-0000	ANDERSON JOHN	11506	STARBOARD DR	2,000.00
64	R-160627-0000	HARRIS BRENDA C LIFE ESTATE	11518	STARBOARD DR	2,000.00
65	R-160628-0000	KANE DANA	11528	STARBOARD DR	2,000.00
66	R-160628-0010	MILL SHORT OF AN HEIR REVOCABLE TRUST	11540	STARBOARD DR	2,000.00
67	R-160629-0000	PIPES STANLEY H JR	11554	STARBOARD DR	2,000.00
68	R-160661-0012	HUNSAKER JANNETJE	11541	PORTSIDE DR	2,000.00
69	R-160661-0014	BAGLINO JOSPEH B	11529	PORTSIDE DR	2,000.00
70	R-160661-0016	NEWMAN RAYMOND H	11517	PORTSIDE DR	2,000.00
71	R-160661-0018	WELLBORN EUGENE D LIFE ESTATE	11505	PORTSIDE DR	2,000.00
72	R-160661-0020	ENGLE JOANNA MYERS	11441	PORTSIDE DR	2,000.00
73	R-160661-0022	TEMPLE HOLDINGS LLC	11429	PORTSIDE DR	2,000.00
74	R-160661-0024	BARRANCO JOHN CHARLES JR	11415	PORTSIDE DR	2,000.00
75	R-160661-0026	LEVANDER THOMAS JOSEPH	11401	PORTSIDE DR	2,000.00
76	R-160661-0028	CHUPP HEIDI	11347	PORTSIDE DR	2,000.00
77	R-160661-0030	CUGINI BRANDON JAMES	11333	PORTSIDE DR	2,000.00
78	R-160661-0032	BOND NEVA F ET AL	11319	PORTSIDE DR	2,000.00
79	R-160661-0034	KOIVISTO JAMES HARRY LIFE ESTATE	11305	PORTSIDE DR	2,000.00
80	R-160661-0036	FORD MARK	11267	PORTSIDE DR	2,000.00
81	R-160661-0038	TREVASKIS FAMILY TRUST	11257	PORTSIDE DR	2,000.00
82	R-160661-0040	HAWN JERRY J	11245	PORTSIDE DR	2,000.00
83	R-160661-0042	MACCURREN CAROL C LIFE ESTATE	11231	PORTSIDE DR	2,000.00
84	R-160661-0075	ANDERSON BRUCE L	11211	PORTSIDE DR	2,000.00
85	R-160661-0300	MARSHALL ALAN M	4224	LEEWARD PT	2,000.00
86	R-160661-0305	WHITE LANNIE D	4210	LEEWARD PT	2,000.00
87	R-160661-0308	GIBSON TERRY L	4174	LEEWARD PT	2,000.00
88	R-160661-0310	MINCY JORDAN	4156	LEEWARD PT	2,000.00
89	R-160663-0000	OAK LANDINGS RD TRUST	0	FT CAROLINE RD	500.00
90	R-160663-1210	BROGDON OAK LANDINGS TRUST 162	0	OAK LANDINGS DR	500.00
91	R-160663-1220	160663 1220 TRUST	0	HARBOUR ISLAND DR	500.00
92	R-160671-0060	HIGGS ASHLEY LAUREN	4410	W BEACON DR	2,000.00
93	R-160671-0070	JOYCE HAYES TRUST	4418	W BEACON DR	2,000.00
94	R-160671-0080	HARBOUR WATERWAY SPECIAL DISTRICT	0	HARBOUR WOODS RD	0.00
95	R-160677-0070	FREUND BRUCE A	4426	W BEACON DR	2,000.00
96	R-160677-0080	FORNOS RICARDO LIFE ESTATE ET AL	4434	W BEACON DR	2,000.00
97	R-160677-0090	CHUN CONRAD C	4450	W BEACON DR	2,000.00
98	R-160677-0100	WINKLER GREGORY F	4458	W BEACON DR	2,000.00
99	R-160684-5028	SUGGS STACI S	11000	HARBOR CAY CT	0.00
100	R-160684-5033	SUGGS STACI S	11000	HARBOR CAY CT	2,000.00
101	R-160684-5035	RIVENBURGH CHRISTINA	11002	HARBOR CAY CT	2,000.00
102	R-160684-5045	KEANE CHRISTOPHER MARK	11018	HARBOR CAY CT	2,000.00
103	R-160684-5050	WHALEY MAARSHALL ET AL	11034	HARBOR CAY CT	2,000.00
104	R-160684-7021	MCANENY LEONARD C	4456	BAY HARBOUR DR	2,000.00
105	R-160684-7024	ST GERMAIN MARY E	4464	BAY HARBOUR DR	2,000.00
106	R-160684-7027	LAVELLE CHRISTOPHER A	4472	BAY HARBOUR DR	2,000.00
107	R-160684-7051	CARTER JERRY W	4455	HARBOUR NORTH CT	2,000.00
108	R-160684-7054	DELUCIA THERESA W	4449	HARBOUR NORTH CT	2,000.00

HARBOUR WATERWAY SPECIAL DISTRICT

PROPOSED 2025 NON-AD VALOREM ASSESSMENT

#	STRAP	OWNER		LOCATION_ADDRESS	NON-AD ASSESSMENT
109	R-160684-7057	SHELFER MARGARET S	4452	HARBOUR NORTH CT	2,000.00
110	R-160684-7060	CLARE JONATHAN ANDREW	4460	HARBOUR NORTH CT	2,000.00
111	R-160684-7063	MCANENY LEONARD WILLIAM	4468	HARBOUR NORTH CT	2,000.00
112	R-160684-7066	SHOUP RYAN	4476	HARBOUR NORTH CT	2,000.00
113	R-160684-7069	HALE LARRY G	4484	HARBOUR NORTH CT	2,000.00
114	R-160684-7072	POOLE STANLEY O	4492	HARBOUR NORTH CT	2,000.00
115	R-160684-7075	PEPER RICHARD C JR	4510	HARBOUR NORTH CT	2,000.00
116	R-160684-7078	DOHERTY JOANNE K	4518	HARBOUR NORTH CT	2,000.00
117	R-160684-7104	SWANSON TRUST	4526	HARBOUR NORTH CT	2,000.00
118	R-160684-7106	TIETJEN IAN SWEENEY	4534	HARBOUR NORTH CT	2,000.00
119	R-160684-7108	MCDILL AUDREY A LIFE ESTATE	4544	HARBOUR NORTH CT	2,000.00
120	R-160684-7111	STRONSKI JAMES A	4552	HARBOUR NORTH CT	2,000.00
121	R-160684-7113	SHEQI ROLAND	4560	HARBOUR NORTH CT	2,000.00
122	R-160684-7114	SCOTT STEVEN C	4574	HARBOUR NORTH CT	2,000.00
123	R-160684-7116	MCCLAIN CLYDE D JR	4596	HARBOUR NORTH CT	2,000.00
124	R-160684-7205	PORTER LUKE BENJAMIN	4620	HARBOUR NORTH CT	2,000.00
125	R-160684-7210	BURT ARTHUR WADSWORTH JR ET AL	4628	HARBOUR NORTH CT	2,000.00
126	R-160684-7215	D&G LAND TRUST	4636	HARBOUR NORTH CT	2,000.00
127	R-160684-7220	WHITE JAMES E	4644	HARBOUR NORTH CT	2,000.00
128	R-160684-7225	LUBECKE MICHAEL R	4650	HARBOUR NORTH CT	2,000.00
129	R-160684-7230	BRANDE MICHAEL L LIFE ESTATE	4658	HARBOUR NORTH CT	2,000.00
130	R-160684-7235	DCP LIVING TRUST	4666	HARBOUR NORTH CT	2,000.00
					\$ 223,500.00

HARBOUR WATERWAY SPECIAL DISTRICT

2024 NON-AD VALOREM ASSESSMENT - DISTRIBUTION REPORT

6/10/2025

DATE	GROSS TAX	EARLY PAYMENT DISCOUNT	NET TAX	TC FEE	PA FEE	DISTRIBUTION
<u>OCTOBER</u>						
01 - 31	1,960.16	(102.91)	1,857.25	(37.15)	(27.86)	1,792.25
<u>NOVEMBER</u>						
01 - 10	12,000.00	(480.00)	11,520.00	(230.40)	(172.80)	11,116.80
11 - 17	12,000.00	(480.00)	11,520.00	(230.40)	(172.80)	11,116.80
18 - 24	14,000.00	(560.00)	13,440.00	(268.80)	(201.60)	12,969.60
25 - 31	22,500.00	(900.00)	21,600.00	(432.00)	(324.00)	20,844.00
<u>DECEMBER</u>						
1 - 4	119,509.72	(4,755.29)	114,754.43	(2,295.09)	(1,721.32)	110,738.02
5 - 15	6,000.00	(200.00)	5,800.00	(116.00)	(87.00)	5,597.00
16 - 31	11,500.00	(345.00)	11,155.00	(223.10)	(167.33)	10,764.57
<u>JANUARY</u>						
1 - 15	510.21	(15.31)	494.90	(9.90)	(7.42)	477.57
16 - 31	2,000.00	(40.00)	1,960.00	(39.20)	(29.40)	1,891.40
<u>February</u>						
1 - 18	2,500.00	(30.00)	2,470.00	(49.40)	(37.05)	2,383.55
19 - 28	2,000.00	(20.00)	1,980.00	(39.60)	(29.70)	1,910.70
<u>March</u>						
1 - 16	509.71	-	509.71	(10.19)	(7.65)	491.87
17 - 31	8,510.20	-	8,510.20	(170.20)	(127.65)	8,212.35
<u>April</u>						
1 - 30	500.00	15.00	515.00	(10.30)	(7.73)	496.97
<u>May</u>						
1 - 31	500.00	15.00	515.00	(10.30)	(7.73)	496.97
<u>June</u>						
1 - 30	7,500.00	225.02	7,725.02	(154.50)	(115.88)	7,454.65
<u>July - August</u>						
1 - 31						
<u>September</u>						
1 - 30						
Unpaid Assessments	(500.00)	-0.2%				
TOTAL DISTRIBUTIONS	224,000.00	(7,673.49)	216,326.51	(4,326.53)	(3,244.92)	\$ 208,755.07
% Collected	100.2%	-3.43%		-2.0%	-1.5%	93.19%
TOTAL TAX BILLED	223,500.00					

HARBOUR WATERWAY SPECIAL DISTRICT

Motion to Disburse Funds:

Tuesday, June 10, 2025

Date	Num	Description	Memo	Amount
CURRENT ASSETS				
5/31/2025		GENERAL FUND ACCOUNT	BEGINNING BALANCE	\$ 2,467,398.61
		TAX DEPOSITS	June 1 - 30	7,454.64
		INTEREST INCOME	June - 4.47%	7,851.25
		FMIT Insurance	Refund	533.00
TOTAL GENERAL FUND BALANCE				2,483,237.50
CLEARED DISBURSEMENTS				
6/24/2025	Trans	Truist Credit Card	Payment - Billing Cycle	(385.41)
6/10/2025	2376	Resurrection Episcopal Church	Meeting Room - June 10	(150.00)
6/10/2025	2374	Wayne E. Flowers	Legal Services: (May Billing)	(1,760.00)
6/3/2025	Debit	Stanley Pipes	District Manager up to 54.5 hrs. - (May Billing)	(4,412.08)
6/30/2025	Debit	Stanley Pipes	District Manager up to 58.75 hrs. - (June Billing)	(4,735.56)
6/5/2025	Debit	USA IRS - Tax Payment	Payroll & Withholding Taxes - April	(1,231.54)
6/19/2025	Debit	JEA	Marina Utilities	(53.13)
5/5/2025	2368	James Doherty	Landscape Service - Marina, Marsh, & Entrance (April)	(270.00)
6/5/2025	2375	James Doherty	Landscape Service - Marina, Marsh, & Entrance (May)	(270.00)
5/13/2025	2367	Caroline Birtalan	Administrative Services - April 8, 2025	(150.00)
6/10/2025	2373	Caroline Birtalan	Administrative Services - May 13, 2025	(150.00)
6/24/2025	2377	FL. Dept of Environmental Protection	Renewal of Sovereign Submerged Land Easement	(770.36)
DISBURSEMENTS - SubTotal				(14,338.08)
6/30/2025		GENERAL FUND ACCOUNT	TOTAL GENERAL FUND ENDING BALANCE	2,468,899.42
OUTSTANDING DISBURSEMENTS / DEPOSITS				
7/5/2025	2382	James Doherty	Landscape Service - Marina, Marsh, & Entrance (June)	(270.00)
SubTotal				(270.00)
TOTAL GENERAL FUND BALANCE - after Outstanding Items				2,468,629.42
REQUESTED DISBURSEMENTS				
8/5/2025	Debit	Stanley Pipes	District Manager up to 65.00 hrs. - (July Billing)	(6,500.00)
7/8/2025	2380	Caroline Birtalan	Administrative Services - June 10, 2025	(150.00)
7/8/2025	2383	Wayne E. Flowers	Legal Services: (June Billing)	(2,062.50)
7/8/2025	2384	Resurrection Episcopal Church	Meeting Room - July 8	(150.00)
8/5/2025	TBD	James Doherty	Landscape Service - Marina, Marsh, & Entrance (July)	(270.00)
7/5/2025	Debit	USA IRS - Tax Payment	Payroll & Withholding Taxes - May & June	(3,403.72)
7/19/2025	Debit	JEA	Marina Utilities	(55.00)
7/15/2025	2381	Howard & Company	Revision to the 2024 Annual Audit	(155.00)
7/7/2025	Epay	Truist Credit Card	Payment - Billing Cycle	(686.38)
7/8/2025	TBD	Bob Birtalan	Airline Ticket to attend June 10 Meeting	(500.00)
SubTotal				(13,932.60)
TOTAL AVAILABLE FUNDS AFTER REQUESTED DISBURSEMENTS				2,454,696.82
CURRENT PROJECT EXPENSES				
12/31/2025	1	Marina Development Project	(1) Boat Ramp; (2) Marina Gate & Control system	(71,363.00)
12/31/2025	2	Reed Island Park	Develop Dock & Bulkheads	(290,429.10)
12/1/2025	3	2024 non-Ad Valorem Rebate Program	Rebate 50% of the 2024 non- Ad Valorem assessment	(107,500.00)
Ongoing	4	Parcel Owners	Purchase marsh & other parcels adjacent or near to the District	(35,000.00)
TOTAL PLANNED PROJECTS:				(504,292.10)
FORECAST NET REVENUE FROM 2025 ASSESSMENT				214,000.00
2025 Assessment Collected				\$ -
BUDGETED OPERATING EXPENSES - August 1, 2025 thru June 30, 2026				(129,875.00)
OPERATING EXPENSES & DEBT SERVICE EXPENSE:				(129,875.00)
TOTAL HWSD PROJECTED DISPOSABLE FUNDS				
TOTAL PROJECTED AVAILABLE FUNDS after FY Operating & Project Expenses				\$ 2,034,529.72

HARBOUR WATERWAY SPECIAL DISTRICT

CREDIT CARD TRANSACTIONS - STANLEY PIPES

Date	Description	Memo	Government	Reed Island	Total Amount	Outstanding Balance
POSTED TRANSACTIONS						
5/9/2025	STATEMENT CYCLE DATE	CREDIT CARD STMT BALANCE			\$ (64.49)	\$ (64.49)
5/14/2025	Office Max	Envelopes - Returned	64.49		64.49	-
5/14/2025	Office Max	Envelopes	(105.33)		(105.33)	(105.33)
5/15/2025	US Post Office	Postage - Audit & FDEP Easement	(19.40)		(19.40)	(124.73)
5/25/2025	Gate	Diesel Fuel		(175.00)	(175.00)	(299.73)
5/28/2025	IONOS	Email Archiving	(2.50)		(2.50)	(302.23)
5/28/2025	US Post Office	Postage - FDEP Easement	(9.70)		(9.70)	(311.93)
5/30/2025	Truist Checking Account	Credit Card Payment	136.93	175.00	311.93	-
6/9/2025	STATEMENT CYCLE DATE	CREDIT CARD STMT BALANCE			\$ -	\$ -
6/10/2025	Dell Business Online	Renewal of Warranty - Docking Station	(71.27)		(71.27)	(71.27)
6/10/2025	Dell Business Online	Renewal of Warranty - Dell Laptop	(314.14)		(314.14)	(385.41)
6/24/2025	Truist Checking Account	Credit Card Payment	385.41	-	385.41	-
6/25/2025	Express Truck	Renewal of 2290 IRS Tax		(26.39)	(26.39)	(26.39)
6/24/2025	Daily Record & Observer	Public Notice for Public Hearing	(61.50)		(61.50)	(87.89)
6/24/2025	Daily Record & Observer	Public Notice for Meeting Schedule	(61.50)		(61.50)	(149.39)
6/26/2025	Gate	Diesel Fuel		(175.00)	(175.00)	(324.39)
6/26/2025	Gate	Diesel Fuel		(28.04)	(28.04)	(352.43)
6/28/2025	Bobcat	Mower Blades (3) and Mower belts (2)		(331.45)	(331.45)	(683.88)
6/27/2025	IONOS	Email Archiving	(2.50)		(2.50)	(686.38)
7/7/2025	Truist Checking Account	Credit Card Payment	125.50	560.88	686.38	-
7/9/2025	STATEMENT CYCLE DATE	CREDIT CARD STMT BALANCE			\$ -	\$ -
OUTSTANDING BALANCE						\$ -

Harbour Waterway Special District
Transaction List by Vendor
January 2024 through June 2025

Top Dog Marine

Date	Num	Memo	Contract Price	Payments
<u>REPLACE BULKHEAD & DOCKS</u>				
03/18/2024		Contract - Total Price	\$ 195,905.00	
03/18/2024	2158	HWSD Marina - Bulkhead Project_10% Initial Payment		19,590.50
05/07/2024	2167	Marina - Bulkhead Project		58,771.50
05/29/2024	2172	Marina Bulkhead & Dock Improvements		48,976.25
06/17/2024	2183	Marina_Dock Improvement Project		39,181.00
07/23/2024	2192	Marina Bulkhead Project - Progress Payment		9,795.25
				\$ 176,314.50
Remaining Budget				\$ 19,590.50
<u>BOAT RAMP</u>				
03/18/2024		Contract - Total Price	\$ 115,050.00	
03/18/2024	2159	HWSD Marina - Boat Ramp Extension_10% Initial Payment		11,505.00
07/23/2024	2193	Marina Boat Ramp Project - 15% payment for materials		17,257.50
08/23/2024	2200	Marina Boat Ramp Project - 15% payment for coffer dam construction		17,257.50
08/27/2024	2201	Boat Ramp - 15% payment for foundation prep		17,257.50
				\$ 63,277.50
Remaining Budget				\$ 51,772.50
<u>REED ISLAND PARK</u>				
03/18/2024		Contract - Total Price	\$ 322,699.00	
03/18/2024	2157	Reed Island Park - Canal Bulkhead Project_ 10% Initial Payment		\$ 32,269.90
Remaining Budget				\$ 290,429.10

HARBOUR WATERWAY SPECIAL DISTRICT

MEETING SCHEDULE : FY 2025 / 2026

Tuesday, July 1, 2025	Beginning of 2025 / 2026 Fiscal Year	
Tuesday, July 8, 2025	Monthly Board of Supervisor Meeting Public Hearing - 2025 Non-Ad Valorem Assessment	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Thursday, July 31, 2025	Tax Roll Due to Property Appraiser	
Thursday, August 14, 2025	Monthly Board of Supervisor Meeting	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Thursday, September 11, 2025	Monthly Board of Supervisor Meeting	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Thursday, October 9, 2025	Monthly Board of Supervisor Meeting	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Friday, October 31, 2025	Property Appraiser will send tax roll to the Tax Collector File annual audit with the Florida State Auditor General	
Thursday, November 13, 2025	Monthly Board of Supervisor Meeting	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Thursday, December 11, 2025	Monthly Board of Supervisor Meeting	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Thursday, January 8, 2026	Monthly Board of Supervisor Meeting	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Thursday, February 12, 2026	Monthly Board of Supervisor Meeting	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Thursday, March 12, 2026	Monthly Board of Supervisor Meeting Approve Annual Budget for Fiscal Year 2026 / 2027	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Tuesday, March 31, 2026	Deadline to submit Annual Budget with City Council	
Thursday, April 9, 2026	Monthly Board of Supervisor Meeting	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Thursday, May 14, 2026	Monthly Board of Supervisor Meeting	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Monday, June 1, 2026	Property Appraiser provides tax roll to the district	
Thursday, June 11, 2026	Monthly Board of Supervisor Meeting Publish Meeting Schedule - FY 2026 / 2027	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm
Monday, June 15, 2026	Publish Notice of Public Hearing for 2026 non-Ad Valorem assessment	
Tuesday, June 30, 2026	End of Fiscal Year	
Thursday, July 9, 2026	Monthly Board of Supervisor Meeting Public Hearing - 2026 Non-Ad Valorem Assessment	Resurrection Episcopal Room - Parish Hall 6:00 pm to 8:00 pm